

BOARD OF SUPERVISORS
SPECIAL MEETING
MAY 4, 2004

The Lassen County Board of Supervisors convenes in Special Session on Tuesday, May 4, 2004, at 9:32 a.m. Present: Supervisors Jim Chapman, Lloyd Keefer, Brian Dahle, and Jack Hanson; County Counsel John Ketelsen, County Administrative Officer (CAO) Andy Whiteman and County Clerk Theresa Nagel. Supervisor Pyle is absent. Following the flag salute, the invocation is offered by Supervisor Hanson.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Chairman Hanson announces that no closed session was held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

It is moved by Supervisor Dahle, seconded by Supervisor Keefer and carried to approve the agenda as posted.

PUBLIC COMMENT

1. Kimberli Pipes asks for an investigation of the Office of the Chief Administrator (CAO) before appointing a replacement. She feels one person should not have so much control. She encourages the board members to listen to any recommendations from Tom Gauthier.
2. Thomas Pipes feels checks and balances that should have been in place were not and this led to the litigation relating to CPS. He states that with any reorganization of the Chief Administrator Office, the checks and balances should be adhered to.

CAO RECRUITMENT

County Counsel John Ketelsen provides options for recruiting a CAO replacement.

Supervisor Dahle suggests flying the position statewide and through CSAC and move quickly to fill the position. As to an interim CAO, he wonders if Bill Bixby would come back briefly.

Supervisor Hanson announces that he has spoken to Mr. Bixby and he would be willing to discuss an interim position.

Supervisor Chapman and Supervisor Keefer feel we have some issues that need to be addressed prior to filling the position and they are not things a current department head as acting CAO

would be able to handle well.

Supervisor Dahle states that during the interview process he wants it made clear to all candidates what the expectations are and what the challenges are.

Discussion is held on revising the recruitment brochure.

Supervisor Dahle understands that Chairman Hanson will contact Mr. Bixby and each board member will work on suggested changes to the brochure for discussion next Tuesday.

Supervisor Chapman suggests the position be flown for 30 - 45 days.

Supervisor Keefer feels that Lassen County is in a better position than many other counties and therefore attractive to candidates for the CAO position.

Consensus is to place advertisements in Jobs Available, CSAC, and Lassen County Times; that one or two board members will participate in the initial screening and at least five finalists be chosen.

Supervisor Chapman wants all board members to receive all the applications so they will have the ability to question why an applicant was eliminated.

There being no further business, the meeting is adjourned at 10:12 a.m.

SUPERVISORS

CHAIRMAN OF THE BOARD OF

ATTEST:

THERESA NAGEL, CLERK OF THE BOARD