

UNAPPROVED MINUTES
BOARD OF SUPERVISORS

SEPTEMBER 14, 2004

The Lassen County Board of Supervisors convene in Regular Session at 9:05 a.m. Chairman Hanson asks for public comment and no comments are received. County Clerk Nagel announces the Closed Session items and the Board recesses to Closed Session at 9:06 a.m. for: Conference with Legal Counsel: Initiating of litigation pursuant to Subdivision (c) of Government Code section 54956.9: one case; and Employee performance evaluation: County Counsel John Ketelsen.

Present in the Closed Session are Supervisors Robert Pyle, Lloyd Keefer, Brian Dahle, and Jack Hanson; County Counsel John Ketelsen, Personnel Director Ron Vossler and County Clerk Theresa Nagel. Ron Vossler departs at 9:10 a.m. Supervisor Chapman enters at 9:19 a.m. Closed Session is recessed at 9:35 a.m.

The Lassen County Board of Supervisors reconvenes in Regular Session on Tuesday, September 14, 2004, at 9:40 a.m. Present: Supervisors Robert Pyle, Jim Chapman, Lloyd Keefer, Brian Dahle, and Jack Hanson; County Counsel John Ketelsen, County Administrative Officer (CAO) Bill Bixby and County Clerk Theresa Nagel. Following the flag salute, the invocation is offered by Supervisor Hanson.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

The County Clerk announces the Closed Session dealt with: Conference with Legal Counsel: Initiating of litigation pursuant to Subdivision (c) of Government Code section 54956.9: one case - the Board decided not to intervene in a Qui Tem lawsuit against Diebold Corporation relating to election equipment that Lassen County has acquired; and Employee performance evaluation: County Counsel John Ketelsen - the Board conducted an evaluation of County Counsel's Office and gave input regarding its relationship to that office.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

CAO Bixby requests a letter from the Chamber of Commerce relating to Thompson Peak 100, a 100 mile bicycle endurance race, be added to the agenda under the consent calendar. CAO Bixby introduces the newly hired Assistant to the County Administrative Officer Julie Morgan and provides information on her background and work experience. Supervisor Chapman requests the meeting be adjourned in memory of Jim Moore. Pursuant to Government Code Section 54954.2 (2) that the need to take action arose subsequent to the agenda being posted, it is moved by Supervisor Dahle, seconded by Supervisor Keefer and carried unanimously to add the Chamber letter to the agenda and approve the agenda with the noted changes.

PUBLIC COMMENT

1. Daren Hagata presents a letter from the California Farm Bureau Federation relating to 2004-2005 Water Master Fees.
2. Vernon Hart presents a petition requesting paving of 1.15 miles of roads in the Bucks Bay area at Eagle Lake. He notes there is a proposal to charge fees for boat launching at Spaldings and this will increase traffic on the dirt roads, also the Merrill Campground will be closed next year for upgrading and this will create more traffic. The estimated cost for paving is \$250,000 and he

points out the County owns a parcel of property at Bucks Bay that could be split and sold for approximately \$300,000. Supervisor Dahle notes this parcel becomes a camping spot on busy weekends and there are no waste facilities on the property. He proposes that transportation funds be used and the County should negotiate with the BLM to help with the costs. He will work with County Counsel on this matter for placement on a future agenda.

3. Supervisor Hanson introduces Federal Prison employees who are present to provide an update to the Board - Warden Kuma Deboo, Associate Wardens Mike Babcock and Steve Langford, and Captain Dave Wilson. Warden Deboo informs the board members that prisoners are expected to begin arriving March 1, 2005 and they expect to have 325 staff. She states they will not be operating with blinders and want to be good neighbors. She notes they are available to help people apply for employment, Monday through Friday, 7:30 a.m. to 4:00 p.m.

UNAGENDIZED BOARD REPORTS

1. Supervisor Keefer reports the RAC Review Team was in the area last week; received a letter from the OreCal RC&D relating to the All American Road MOU and he wants Counsel to look at it for placement on a future agenda; he congratulates Chairman Hanson for his appointment to the State Board of Forestry.

2. Supervisor Pyle talks about the watermaster fees - the last he heard the fees would only be doubled this year. In response to a question from the Board, Auditor Fouch states her office is in the process of imputing these fees and it is "wait and see" at this point. Tax Collector Richard Egan understands the fees will double over last year, but at this point everything is up-in-the-air.

HONEY LAKE CONSERVATION TEAM AND CALIFORNIA STATELANDS COMMISSION

State Lands Commission representative Dave Plummer introduces Jeff Laskey, Mike Gage, Charlie Steele and Jonathan Clark. He announces a public workshop will be held at the Milford Community Center to make it easier for people in the Honey Lake area to attend and discuss the Honey Lake Management Plan.

Trust for Public Lands representative Mike Gage provides information on the Carson Wandering Skipper and tall whitetop survey results and identified potential public access opportunities at Honey Lake for use in developing the Honey Lake Management Plan.

Supervisor Pyle addresses the Carson Wandering Skipper issue and finds it interesting their team (five, two-person teams) found so many (468) Skippers in such a short time (30 days).

Mr. Gage states the team will continue their studies for five years, expending several million dollars. The studies will provide information to the State and they will know the site is cleaned of explosives and will also know a lot about the lake which will help them know how to manage the lake. In answer to a question it is stated the Honey Lake Conservancy Team is involved because the Army and the State Lands Commission could not come to an agreement on the transfer of the lands.

Recess 10:45 - 10:50 a.m.

PUBLIC HEARING - COMMUNITY DEVELOPMENT DEPARTMENT - LASSEN COUNTY HOUSING AUTHORITY

The Board of Supervisors recess and convene as the Lassen County Housing Authority Board of

Commissioners.

The Public Hearing is opened at 10:50 a.m., to solicit comments on the revisions to the County of Lassen Housing Authority's Administrative Plan.

Community Development Director Robert Sorvaag provides the staff report. No one speaks in favor of or in opposition to the plan and the hearing is closed at 10:52 a.m.

It is moved by Supervisor Keefer, seconded by Supervisor Dahle and carried to adopt the County of Lassen Housing Authority's Administrative Plan.

The Commission adjourns and the Board of Supervisors reconvene.

HEALTH & SOCIAL SERVICES - FAMILIES AND CHILDREN'S PROTECTIVE SERVICES

Carolyn Williams of Community Service Solutions prepared the Lassen County Families and Children's Protective Services Self-Improvement Plan and congratulates the Child Protective Services Department and Kevin Mannel for the work they have done to make improvements in the program. Mike Noda reviews the plan (Counsel departs at 11:12 a.m.) Supervisor Chapman makes suggestions on improvements that could be made to the plan before it is submitted to the State (Counsel returns at 11:16 a.m.). Ms. Williams and Mr. Noda agree to make the suggested changes to the plan. Supervisor Chapman also feels, that in order to strengthen the process, the public needs to be invited to attend the strategy meetings as well as the grand jury.

It is moved by Supervisor Keefer, seconded by Supervisor Dahle and carried to approve the Lassen County AB 636 Child Welfare System (CWS) Improvement Plan for 2004, with the changes suggested by Supervisor Chapman. The Board encourages the collaborative partners to expand the meetings to include the public.

Deputy CAO for Health & Social Services Kevin Mannel presents a report on the Families and Children's Protective Services staffing, along with proposed position changes, new positions and overtime. He notes that CPS will be relocated to the same building where the Public Health Department is located in order to share resources. He reviews the expected budget over-expenditures and what it may mean in the future.

Extensive discussion is held among board members and staff.

ASSESSMENT APPEALS BOARD

It is moved by Supervisor Chapman, seconded by Supervisor Pyle and carried to reappoint Carol Jean Curry to the Assessment Appeals Board for a three year term

CONSENT CALENDAR

CAO Bixby requests that Item G-10, Prison Trials Cost Reimbursement Program items, be removed from the consent calendar for separate consideration.

It is moved by Supervisor Chapman, seconded by Supervisor Dahle and carried to take the noted action on the following Consent Calendar items:

COUNTY CLERK ITEM

Approve minutes of August 24, 2004.

ADMINISTRATIVE SERVICES ITEM

Receive and file Personnel Movement report for July, 2004.

AGRICULTURAL COMMISSIONER ITEMS

Approve, and authorize the Chairman to sign, contract with California Department of Food and Agriculture for Organic Farming Inspections for FY 2004/2005 in the amount of \$500.00.

Receive and file report on final mapping of the Mormon Cricket infestation for 2004; approve and authorize Chairman to sign final draft letter to USDA formally requesting an Aerial Mormon Cricket Treatment Program in 2005.

PROBATION DEPARTMENT ITEMS

Approve the Memorandum of Understanding (MOU) between Office of Education and the Probation Department for the FY 2004-2005 State Department of Education Foster Youth Services Grant, establishing a position within the Probation Department that will be responsible for coordination of Foster Youth Services and implement the following program: Foster Youth Services Coordinator; and authorize Assistant Chief Probation Officer Debbie Rives to sign the MOU.

Approve the Memorandum of Understanding (MOU) between Susanville School District, Fort Sage Unified, Janesville Union Elementary, Johnstonville Elementary, Lassen County Office of Education, Richmond Elementary, Shaffer Elementary, Westwood Unified School District, Westwood Charter School, and the Lassen County Probation Department for the Truancy Reduction Program; and authorize Assistant Chief Probation Officer Debbie Rives to sign the MOU.

Accept the Board of Corrections Challenge Activities Program Grant for the project titled "Probation Alternatives in a Community Environment (PACE)" in the amount of \$10,000; and adopt Resolution No. 04-051, authorizing the Assistant Chief Probation Officer Debbie Rives to sign the agreement, agreeing that any liability arising out of the performance of this Grant Award Agreement shall be the responsibility of the grant recipient and the authorizing agency.

PUBLIC WORKS DEPARTMENT ITEMS

Adopt Resolution No. 04-052, approving Parcel Map #2003-60, Cummings.

Approve the \$50,995 apportionment of County's share of FY 2003/2004 Local Transportation Funds (LTF); and direct staff to submit claim to Lassen County Transportation Commission (LCTC)

BOARD OF SUPERVISORS

Receive Chamber of Commerce request for a letter voicing acknowledgement of the Thompson Peak 100; and express support for the event.

MISCELLANEOUS CORRESPONDENCE ITEMS

Receive and file the following correspondence:

- a. Lassen County Planning Commission agenda for September 1, 2004.

- b. Lassen County Technical Advisory Committee meeting agenda for September 8, 2004.
- c. Lassen County In-Home Supportive Services Advisory Board special meeting agenda for August 25, 2004, and minutes of July 9, 2003.
- d. Lassen County Alcohol & Drug Advisory Board meeting agenda for September 14, 2004.
- e. Highway 36 Town Hill Safety Task Force meeting agenda for September 8, 2004, minutes of August 11, 2004, and Ideas/Options List.
- f. Lassen County Mental Health Advisory Board meeting agenda for September 14, 2004 and unapproved minutes of July 13, 2004 and August 10, 2004.
- g. Lassen County Fair Advisory Board agenda for September 14, 2004.
- h. Lassen County Transit Service Agency agenda for September 13, 2004.
- i. Lassen County Transportation Commission meeting agenda for September 13, 2004.

PRISON TRIALS COST REIMBURSEMENT PROGRAM ITEMS

CAO Bixby announces that \$246,072 was received from the State on September 3, 2004 for the period of August, 2003 through March, 2004. This leaves an unpaid balance of \$136,000. He is concerned this may be the entire State apportionment for this year. Supervisor Chapman suggests this matter be placed on a future agenda.

It is moved by Supervisor Dahle, seconded by Supervisor Keefer and carried to receive and file Recap of CCC Prison Trials Cost Reimbursement Billing and High Desert State Prison Trials Cost Reimbursement Billing for the month of August, 2004, and the fiscal year 2003/2004.

ADMINISTRATIVE SERVICES

It is moved by Supervisor Pyle, seconded by Supervisor Dahle and carried to approve Schedule and Procedure for Performance Appraisals.

September 21 – Fair Manager

September 28 – Public Defender

October 12 – Agriculture Commissioner

October 19 – Child Support Services Director

November 9 – County Administrative Officer

(Supervisor Pyle departs the meeting)

It is moved by Supervisor Dahle, seconded by Supervisor Keefer and carried, with Supervisor Pyle absent, to authorize the Chairman to distribute a memorandum directing County Elected and Appointed Department Heads to submit any outside evaluations of their departments to the CAO for distribution to the Board of Supervisors. (Supervisor Pyle returns)

AUDITOR

It is moved by Supervisor Dahle, seconded by Supervisor Keefer and carried on a roll call vote, with Supervisor Chapman voting NO, to award contract to Public Resource Management Group (PRM) to provide the 2003/2004 A87 Cost Allocation Plan, State Mandate SB90 Claims, Property Tax Administration Fees and Jail Booking Fees reports in the amount of \$18,500, and authorize CAO to sign contract.

CORRESPONDENCE

- 1. A letter from Far Northern Coordinating Council on Developmental Disabilities (dba Far

Northern Regional Center) Executive Assistant Cynthia R. Presidio requesting that Lassen County consider reappointing Cindy Lauer to another two year term, is received. It is moved by Supervisor Keefer, seconded by Supervisor Dahle and carried to reappoint Cindy Lauer to a two year term.

2. A letter from Susanville Nursing & Rehabilitation Administrator Chuck Williams requesting authorization for Lassen Ambulance to use off hours ambulance to return residents to the nursing home after an emergency trip to the hospital, is received and direction is given to place this item on the September 28, 2004 agenda.

UNAGENDIZED BOARD REPORTS CONT.

3. Supervisor Chapman reports on transportation issues; reports on the Fetal Alcohol Syndrome meeting; announces that he has changed his mind in regard to running for a CSAC leadership position. Supervisor Dahle would like to see him get back on the CSAC Executive Committee.

4. Supervisor Hanson briefly reports on the LAFCO and HUC meetings; notes that HUC continues to want the county to reactivate their membership.

ADJOURNMENT IN MEMORY

There being no further business, the meeting is adjourned at 12:25 p.m. in memory of Jim Moore, active community member.

SUPERVISORS CHAIRMAN OF THE BOARD OF

ATTEST:

THERESA NAGEL, CLERK OF THE BOARD