

BOARD OF SUPERVISORS

DECEMBER 14, 2004

The Lassen County Board of Supervisors convenes in Regular Session on Tuesday, December 14, 2004, at 9:32 a.m. Present: Supervisors Robert Pyle, Jim Chapman, Lloyd Keefer, and Brian Dahle; County Counsel John Ketelsen, County Administrative Officer (CAO) Bill Bixby and County Clerk Theresa Nagel. Supervisor Hanson is absent. Following the flag salute, the invocation is offered by Supervisor Keefer.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

Vice-Chairman Keefer announces that no closed session was held.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

County Clerk Nagel states that Item G-2, unpaid leave request, needs to be removed from this agenda.

It is moved by Supervisor Dahle, seconded by Supervisor Pyle and carried to approve the agenda with the noted change.

PUBLIC COMMENT

1. Modoc County Supervisor Patricia Cantrall discusses emergency runs that Likely Volunteer Fire Department make to Lassen County and what it costs them. They will no longer be able to make runs past the northern edge of Madeline to provide medical aid for the northern section of the county (Madeline Plains) unless some compensation is received. Assistant Chief Paul Armstrong provides statistics on the runs made to Lassen County and states there is a need for cooperation from Lassen County's northern fire districts. He also states they cannot afford to go beyond Northern Madeline unless some compensation is received possibly from the Madeline Fire District. Ms. Cantrall asks that the minutes of this meeting be sent to Likely Fire District, P.O Box 515, Likely, CA 96116.

2. Dave Reger, operations manager and owner of Mountain Lifeflight provides information on his background. He states there is a crisis in emergency services in the nation as a whole. He states that in a government operation funding can be shifted from one place to another, but private business does not have that ability. He feels some people looking at this matter just do not understand the ambulance business. He gives examples of operations in other areas and states if ambulance service was lucrative Lassen Ambulance would not have shut their doors. He reviews steps taken by county

staff that will result in precluding the local provider from participating in the RFP. This has resulted in several layoffs of dispatch and ambulance personnel. He feels that a real good job has not been done in sitting down and working on solutions and predicts when the RFP responses are received, reality will set in. He notes there is not one person serving on the EMCC that has been a provider of emergency services. He feels it is time for "we" to sit down and figure out what needs to be done. States there has to be effective communication and active listening.

3. Poet Laureate Violet Stout asks for suggestions for a New Year poem.

4. Ms. Cantrall asks each of the members that are making the decision relating to ambulance services to ride along and see just what is done.

CONSENT CALENDAR

It is moved by Supervisor Pyle, seconded by Supervisor Chapman and carried to take the noted action on the following Consent Calendar items:

COUNTY CLERK ITEM

Approve Minutes of November 23, 2004, September 14 and 15, 2004, and December 7, 2004.

PERSONNEL DEPARTMENT ITEMS

Receive and file Personnel movement report for the month of October, 2004.

Approve Y-Rating for Jo Ann Pepperdine in the amount of her current salary (Range 12, Step E) at \$14.1302 per hour (as delineated in Article II, 2.81 of the Lassen County Personnel Rules and Regulations).

AUDITOR & TREASURER DEPARTMENTS ITEM

Receive and file Treasurer's Fund Balance Report and Auditor's verification for the month of October, 2004.

DISTRICT ATTORNEY ITEM

Adopt Resolution No. 04-073, approving application to receive funding establishing an Automobile Insurance Fraud Program for the 2004/2005 fiscal year.

HEALTH & SOCIAL SERVICES - ENVIRONMENTAL HEALTH DIVISION ITEM

Adopt Resolution No. 04-074, authorizing CAO to sign the Enforcement Assistance Grant Application Documentation for funds from the California Integrated Waste Management Board (CIWMB) for grants to Local Enforcement Agencies.

PUBLIC HEALTH DIVISION ITEM

Approve Standard Agreement with the State Department of Mental Health for use of state hospital beds and service for FY 2004/2005; and authorize the County Administrative Officer to sign contracts.

PUBLIC WORKS DEPARTMENT - SURVEYOR DIVISION ITEM

Adopt Resolution No. 04-074, approving Parcel Map #2004-102, Owen.

TREASURER/TAX COLLECTOR ITEM

Receive and file Treasurer's Investment Report for September, 2004.

PRISON TRIALS COST REIMBURSEMENT PROGRAM ITEMS

Receive and file Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for November 2004.

MISCELLANEOUS CORRESPONDENCE ITEMS

Receive and file the following correspondence:

- a. Lassen County Planning Commission meeting agenda for December 1, 2004.
- b. Lassen County In-Home Supportive Services Advisory Board meeting agenda for December 9, 2004, and unapproved minutes of November 17, 2004.
- c. Lassen County Land Conservation Committee meeting agenda for December 3, 2004.
- d. Local Agency Formation Commission of Lassen County meeting agenda for December 13, 2004.
- e. The Lassen Transit Service Agency meeting agenda for December 13, 2004.
- f. The Lassen County Transportation Commission meeting agenda for December 13, 2004.

COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION

It is moved by Supervisor Chapman, seconded by Supervisor Pyle and carried to adopt Resolution No. 04-072, placing the structure known as the "Standish Hall" on the Lassen County/City of Susanville Historic Building Registry.

LASSEN COUNTY PLANNING COMMISSION

It is moved by Supervisor Dahle, seconded by Supervisor Pyle and carried to accept the letter of resignation from Planning Commissioner Fred R. Nagel, and direct County Clerk to advertise vacancy.

CAO / EMERGENCY SERVICES OFFICE

CAO Bixby agrees with most everything Dave Reger has said, except, how do we get to

a solution. The RFP Consultant has found that if the ambulance service meets the state standards there will probably not be a need for a subsidy, but if better services are required then a subsidy will probably be needed. How we get to a solution is to go out for an RFP and that does not necessarily mean picking the lowest offer. He states this is an open process and is open to all.

Emergency Services (OES) Assistant Director Chip Jackson reviews the Declaration of a Local State of Emergency and the EMCC meeting at which South Lassen Ambulance indicated they have one ambulance to cover the entire county. The EMCC asked that a Declaration of Emergency be declared. On Thursday Dr. Korver declared a State of Emergency and on Friday, OES Director Jackson declared a State of Emergency and instituted the contingency plan. The Declaration of Emergency needs to be ratified by the Board of Supervisors within seven days of the declaration.

Supervisor Keefer received a complaint that REMSA ambulances are being dispatched over the South Lassen Ambulance area. Another concern was the California qualification of the REMSA personnel.

Mr. Jackson explains the areas of service. He states that Dr. Korver granted an exemption in regard to REMSA staff and those involved are very comfortable with their qualifications. He also notes that normally South Lassen covers all the way to the Ravendale area.

Supervisor Chapman would like Mr. Jackson to discuss ambulance services in the north county with Supervisor Cantrall. Mr. Jackson responds the consultants also need this information and he will follow-up with Supervisor Cantrall.

Dave Reger agrees the RFP is the correct way to go, but his concern is over decisions to shrink South Lassen's area.

Lassen County Fire Warden Don Posten explains the mis-communication circumstances that led to Likely Fire responding to the accident near the Horse Corrals.

South Lassen Ambulance CEO Greg Wallace states that no one contacted them last week when the emergency was taking place and he does not understand why this has happened. He states they are still only covering Janesville and Westwood. He feels that "all hands" truly should be involved.

CAO Bixby notes that earlier discussions had indicated that northeastern Lassen County need not be included in the RFP, but with the information from Supervisor Cantrall he

requests that Mr. Jackson meet with Ms. Cantrall in order to define the area that needs to be included in the RFP.

Discussion is held among Supervisor Pyle, Dave Reger and Greg Wallace.

Vice-Chairman Keefer asks that all persons involved talk with each other to resolve some of the issues.

Supervisor Chapman finds it unsettling to hear that such communication has not been occurring.

STATE OF EMERGENCY

Emergency Services (OES) Assistant Director Chip Jackson explains the occurrences that led to the Declaration of a Local State of Emergency and he requests the Board ratify the declaration. REMSA was called to provide needed coverage as he had received information from South Lassen Ambulance that they were only staffing one unit 24/7 and financially could not do more.

Mr. Wallace states that a failure in communication led to REMSA being called in before all local available resources were used - he had two ambulances available for service.

Recess 10:49 - 10:59 a.m.

Vice-Chairman Keefer announces, on the recommendation of County Counsel, the ratification of the State of Emergency will be considered at a special meeting later this week.

HIGHWAY 36 TOWN HILL SAFETY TASK FORCE

Susanville Police Chief Chris Gallagher presents and reviews the Final Report from Highway 36 Town Hill Safety Task Force. The recommended projects are: Visual Town Affect Concept; Crosswalk Light and Remote Signage; (Supervisor Pyle absent 11:06 - 11:08 a.m.) Extra Desent and/or Passing Lanes in "Town Hill Project" in conjunction with Reduction of Truck Speed Limits; "Tall Wall" with Grade Separation; (CAO Bixby and County Counsel John Ketelsen depart at 11:09 a.m.) Mandatory Truck Stop; Continuing Education; Property Acquisition; (CAO Bixby and County Counsel John Ketelsen return at 11:15 a.m.) Truck Bypass. He compliments CalTrans for their cooperation in this effort, and Larry Millar and his staff for their work.

Vice-Chairman Keefer thanks Chief Gallagher and Supervisor Chapman for their leadership in this effort.

It is moved by Supervisor Chapman, seconded by Supervisor Dahle and carried to accept the Final Report from Highway 36 Town Hill Safety Task Force.

TREASURER/TAX COLLECTOR

It is moved by Supervisor Dahle, seconded by Supervisor Pyle and carried to adopt Resolution No. 04-077, approving the sale of tax defaulted property at public auction and sealed bid on May 11 and 12, 2005; and approve agreement with Bid4Assets, Inc. of Silver Spring, Maryland, to advertise and hold a public auction of tax defaulted properties on the internet at a rate of \$75.00 per parcel; and authorize the Treasurer/Tax Collector to execute the agreement.

ADMINISTRATIVE SERVICES - PERSONNEL DEPARTMENT

Personnel Director Ron Vossler provides information on changes in organizational structure, job descriptions, and the establishment of the position of Mental Health Therapist Supervisor to formalize the Health and Social Services Agency.

Supervisor Chapman compliments Kevin Mannel for his leadership.

It is moved by Supervisor Chapman, seconded by Supervisor Dahle and carried to approve:

1. The organizational structure for the Health and Social Services Agency.
2. New job description for the County Administrative Officer.
3. New job description for the Assistant to the CAO/Budget Analyst.

Revisions to the following job descriptions:

4. Deputy County Administrative Officer for Health and Social Services
5. Program Manager (Quality Oversight)
6. Chief Fiscal Manager
7. Patient Rights Advocate
8. Director of Alcohol and Other Drug Programs
9. Director of Community Social Services
10. Director of Mental Health
11. Director of Family and Children Protective Services
12. Director of Public Guardianship/Conservatorship
13. Veterans Services Officer
14. Mental Health Therapist Supervisor.
15. Abolishment of the Supervising Mental Health Case Manager position.
16. Establishment of an additional Mental Health Therapist Supervisor position.

Personnel Rules and Regulations

It is moved by Supervisor Chapman, seconded by Supervisor Pyle and carried to adopt Resolution No. 04-076, amending the Lassen County Personnel Rules and Regulations to reflect organizational and administrative changes.

PERSONNEL DEPARTMENT - FAIR MANAGER

It is moved by Supervisor Dahle, seconded by Supervisor Pyle and carried to approve the revised job description for the position of Fair Manager, Range 29.

PUBLIC WORKS DEPARTMENT

It is moved by Supervisor Dahle, seconded by Supervisor Pyle and carried to approve and authorize the Director of Public Works to sign Amendment No. 2 to Agreement with Ron Young and Associates for Professional Services for Skyline Road East and Skyline Road Extension Construction Projects.

Janesville Park

It is moved by Supervisor Chapman, seconded by Supervisor Dahle and carried to approve and authorize Director of Public Works to sign an agreement with Dewey Cannon for maintenance and grounds keeping for the Janesville Park.

INFORMATION FOR THE BOARD

CAO Bixby needs a date and time for a special meeting this week and the consensus is for Friday, December 17, 2004 at 9:00 a.m.

CORRESPONDENCE

An email letter from the West Patton Village Community Services District Board of Directors regarding the Lassen County Local Reuse Authority Quarterly report, is received and filed.

UNAGENDIZED BOARD REPORTS

1. Supervisor Dahle will be attending RCRC tomorrow and states they will be looking at the budget and possibility of an increase to fees for the ESJPA (Solid Waste Board); makes the following designations from his discretionary funds: \$700 to Ladies Pioneer Club of Nubieber with a designation of \$200 to be used for painting the fire hall.
2. Supervisor Pyle makes the following designations from his discretionary funds: \$500 Family Resource Center for the After School Program; \$500 to Westwood Breakfast for Kids Program; \$500 to the Chimney Fund.
3. Supervisor Keefer reports on a strategic planning meeting relating to Lassen College that he attended; states that he received notice from the Superior Court Judge

regarding an increase in rates for appointment of public defenders and he wants an item on the next agenda to discuss this in relation to Toni Healy's contract; announces a water users meeting will be held at the Elks Hall tomorrow at 6:30 p.m. to determine a course of action in regard to Susan River and Willow Creek watermaster fees; reminds everyone of the County Holiday Party tonight.

There being no further business, the meeting is adjourned at 11:50 a.m.

SUPERVISORS

CHAIRMAN OF THE BOARD OF

ATTEST:

THERESA NAGEL, CLERK OF THE BOARD