

BOARD OF SUPERVISORS

SEPTEMBER 13, 2005

The Lassen County Board of Supervisors convene in Regular Session at 9:06 a.m. Chairman Keefer asks for public comment and no comments are received. County Clerk Nagel announces the Closed Session items and the Board recesses to Closed Session at 9:08 a.m. for:

- 1) Conference with real property negotiator: a) Location - N. Mesa Street (APN #s 105-130-01 & 105-180-23); b) Offeror - Daniel S. Mehr; c) Instructions to Negotiator.
- 2) Conference with Labor Negotiator John Ketelsen: Labor discussions will address the organizing efforts of Service Employees International Union (SEIU) and the United Domestic Workers of America (UDW) concerning the In-Home Supportive Services (IHSS) Providers.

Present in the Closed Session are Supervisors Robert Pyle, Jim Chapman, Lloyd Keefer, Brian Dahle, and Jack Hanson; County Counsel Craig Settlemire, County Administrative Officer John Ketelsen, Human Resources Director Ron Vossler and County Clerk Theresa Nagel. Closed Session is recessed at 9:28 a.m.

The Lassen County Board of Supervisors reconvenes in Regular Session on Tuesday, September 13, 2005, at 9:32 a.m. Present: Supervisors Robert Pyle, Jim Chapman, Lloyd Keefer, Brian Dahle, and Jack Hanson; County Counsel Craig Settlemire, County Administrative Officer (CAO) John Ketelsen and County Clerk Theresa Nagel. Following the flag salute, the invocation is offered by Supervisor Keefer.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

The County Clerk announces the Closed Session dealt with:

- 1) Conference with real property negotiator: a) Location - N. Mesa Street (APN #s 105-130-01 & 105-180-23); b) Offeror - Daniel S. Mehr; c) Instructions to Negotiator - CAO instructed to inform parties the County is not interested in selling the property at this time.
- 2) Conference with Labor Negotiator John Ketelsen: Labor discussions will address the organizing efforts of Service Employees International Union (SEIU) and the United Domestic Workers of America (UDW) concerning the In-Home Supportive

Services (IHSS) Providers - no reportable action taken.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

CAO Ketelsen has received a request to remove Item G-9, Janesville Park well bid award, from this agenda as funds have not yet been received from the State.

It is moved by Supervisor Hanson, seconded by Supervisor Pyle and carried to approve the agenda with the noted deletion.

PUBLIC COMMENT

1. Lassen Land and Trails Trust representative Jan Heid thanks the Board for their support of Nature Camp 2005 which consisted of two, week-long camps accommodating 20 students per session and with a waiting list. She lists other individuals, groups and agencies that contributed to the Camp. Ms. Heid presents an appreciation plaque to the Board. She also invites everyone to the Rails to Trails Festival to be held September 23rd, 24th and 25th.
2. Human Resources Director Ron Vossler reports on the Health, Benefits and Safety Fair which was very successful.

CONSENT CALENDAR

It is moved by Supervisor Dahle, seconded by Supervisor Pyle and carried to take the noted action on the following Consent Calendar items:

COUNTY CLERK ITEM

Approve Minutes of August 23, 2005.

COUNTY CLERK - ELECTIONS DIVISION ITEMS

Adopt Resolution No. 05-045, confirming support of the use of County Employees to serve as pollworkers.

Adopt Resolution No. 05-046, authorizing and directing the County Clerk to hold and conduct all elections requested of her office during 2005; determining fees for certain services; determining compensation for persons working at the polls, in central counting, as troubleshooters, and on the canvass board.

ADMINISTRATIVE SERVICES ITEM

Receive and file Personnel Movement report for July, 2005.

AUDITOR & TREASURER DEPARTMENTS ITEM

Receive and file Treasurer's Fund Balance Report and Auditor's verification for the month of July, 2005.

COMMUNITY DEVELOPMENT DEPARTMENT ITEM

Designate the Community Development Director as responsible official and authorize him to sign renewal of cooperative agreement for Interagency Trail Coordinator between Lassen County, Lassen County Transportation Commission, and Bureau of Land Management, Eagle Lake Field Office.

HEALTH & SOCIAL SERVICES ITEM

Approve, and authorize the County Administrative Officer to sign, California Department of Forestry and Fire Protection FY 2005/2006 Agreement for Hepatitis B Immunizations.

PUBLIC WORKS DEPARTMENT ITEMS

Approve Professional services agreement with Quad Knopf for Robinson Canyon Wetland Mitigation Site construction project, and authorize the Director of Public Works to sign upon approval by County Counsel; and authorize the Director of Public Works to authorize changes to the scope of work (Amendments to the Agreement) up to an amount not-to-exceed \$5,000.

Award bid to Miller's Custom Work, Susanville, the lowest bidder meeting specifications, in the amount of \$45.00 per ton (not to exceed 3000 tons or \$135,000) for the Susanville and Bieber areas, and 2) award bid to Feather River Rock, Chester, the lowest bidder meeting specifications, in the amount of \$47.50 per ton (not to exceed 250 tons or \$11,875) for the Westwood area for "Asphalt Concrete (1/2" max. med. AR-4000)".

TREASURER/TAX COLLECTOR ITEM

Receive and file Treasurer's Investment Report for July, 2005.

PSA 2 AREA AGENCY ON AGING

A letter from Diane Grose requesting she be reinstated as a board member to the PSA 2 Area Agency on Aging Advisory Board, is received.

It is moved by Supervisor Chapman, seconded by Supervisor Hanson and carried, with Supervisor Dahle abstaining, to reinstate Diane Grose as a board member to the PSA 2 Area Agency on Aging Advisory Board.

UNAGENDIZED BOARD REPORTS

1. Supervisor Dahle reports on problems the Big Valley Senior Center has experienced and the dismissal of some staff - until a new administrator is found some

services will be discontinued.

2. Supervisor Hanson announces that some county staff and the County Fire Warden met with a Madeline Fire District representative to discuss options for the district; announces Northeastern Rural Health Foundation is looking at building a clinic in the Doyle area in 4 or 5 years; announces that Ft. Sage Family Resource Center will be holding welcome events for their new offices the week of September 19th; Colonel Butler will hold a meeting on September 19th regarding emergency services in the South County; State Fish and Game Commission will be meeting in Susanville on September 29th at 10:00 AM and September 30th at 8:00 AM.

3. Supervisor Pyle reports on the Lake Almanor Basin Watershed Advisory Group meeting; reports on the Westwood CSD meeting noting there were representatives from REMSA (SEMSA) present and everyone seemed pretty happy.

4. Supervisor Chapman notes that Parade Magazine contained an article on the Jerry Lewis Telethon and there were pictures and descriptions of the Ronald McDonald Camp at Eagle Lake; provides further information on the Big Valley Senior Center being out of compliance with regulations and states he believes the issues will be resolved; received a call from Modoc County Supervisor and Likely Fire Department member Cantrall regarding another emergency run by Likely Fire into Lassen County; asks the CAO to contact SEMSA regarding their Gold Saver Program and the lack of paperwork at designated sites; notes the City of Susanville is considering renaming Rocky Ridge Dr. to Anderson Dr. for former Banner Hospital Administrator Dave Anderson; reports on CalTrans projects that are planned for Highway 395; states that Tom Hunter from Plumas County is leading an effort to sue the State Transportation Commission regarding allocation of funds for road rehabilitation; brings up the Grand Jury recommendation to separate Elections Department from the County Clerk and asks the CAO and County Clerk to strategize and arrange a study session; brings up the matter of surplus county property that is sitting in the old county jail for years before it is disposed of - he would like the CAO to look into a program to post items on the website and solicit bids on a regular basis; notes his appointment to the Lahontan Water Quality Control Board was unanimously confirmed on September 1st.

5. Supervisor Keefer notes an article appeared in the Lassen County Times regarding the QLG's inability to administer programs due to the Forest Service - Laurie Tippin will be attending the next meeting to provide the correct information as the reporter apparently misinterpreted information provided; discusses the dedication of the Janesville Park which has improvements and equipment totalling \$46,000 - 80% from donations and grants and the remainder from his discretionary funds; announces he attended Paul Chappell's Retirement Party and also asked him to submit an application for appointment as the alternate on the Lassen County Fish and Game Commission; reports on the RAC meeting and states there was a good discussion on weeds although he was disappointed that no other County Supervisor attended - there will be a special

field trip relating to weeds next year; reports on a meeting in Janesville with Water Resource representatives - received information on structures planned on Baxter Creek for diversions; notes that Fair Manager Wolcott desires to have another joint Fair Advisory Board and Board of Supervisors meeting and he asks the CAO to arrange a meeting in November.

6. Supervisor Chapman notes that next Tuesday is Brian Dahle's 40th birthday; announces he will be out of town beginning tomorrow to celebrate his and Marilyn's 25th wedding anniversary.

INFORMATION FOR THE BOARD

1. CAO Ketelsen reports a meeting was held with the Cattleman's Assn. relating to errant cattle and a study session will be scheduled for a future meeting.

2. CAO Ketelsen reports that Lassen County initially received an unorganized request for assistance for the New Orleans Crisis, but following more organized discussions with the State it was determined that assistance from the small counties was not needed.

CORRESPONDENCE

A letter from Secretary of State Bruce McPherson in support of Lassen County's resolution urging the State of California to fully reimburse all counties for associated costs of the 2005 Special Statewide Election, is received and filed.

Recess 10:24 - 10:30 a.m.

CONTINUED PUBLIC HEARING - 2005/2006 COUNTY BUDGET

The continued public hearing is reopened at 10:30 a.m. on Fiscal Year 2005/2006 Proposed County Budget. No one speaks at the hearing and the hearing is closed at 10:34 a.m.

Open items:

1. Request by Community Development for transfer of additional funding in the amount of \$40,000.

Supervisor Chapman states Transient Occupancy Tax (TOT) revenue has not increased over several years and suggests giving it to groups that promote economic development (i.e. Economic Coordinating Council, Lassen Land and Trails Trust (LLTT), Westwood Visitor's Center, Chambers of Commerce) to leverage the money and hopefully make it grow.

Other board members discuss the benefits realized from work the Community Development staff provides by using these funds.

Supervisor Chapman suggests money could be given to the Fair Manager to promote higher uses of the fairgrounds. Sees a need to go in a different direction.

Community Development Director Robert Sorvaag provides information on what programs these funds support.

Supervisor Dahle feels Supervisor Chapman brings up some good ideas.

Supervisor Chapman wants some tangible expectations of what we get back for the money invested. Let's set some expectations.

Supervisor Dahle points out some projects that are being undertaken now that Supervisor Chapman may not be aware of.

2. Request from Lassen Land and Trails Trust (LLTT) for a county contribution toward operation of the Railroad Station in Susanville. This prompted discussion of a similar contribution to the visitors center in Westwood.

Supervisor Pyle suggests matching the City of Susanville's contribution to LLTT in the amount of \$2,000 and provide \$5,000 to the Westwood Visitors Center. Supervisor Chapman would support the funding to Westwood Visitors Center but wants it to be in addition to what is currently being done not a supplement to what is now being done. Supervisor Dahle states Westwood is not the only place to consider and notes the needs of the Chambers of Commerce throughout the county and the need to treat them all equally. Supervisor Chapman states, give each Chamber \$10,000 of the \$40,000 TOT taxes - need to do the maximum to promote Lassen County as a whole - let's put up signs in south county to promote Lassen County just like Plumas County has. Supervisor Dahle wants to see the results if we give funds for one year. Supervisor Keefer states we are not broke and mentions the carryover funds and reserve.

CAO Ketelsen notes there is also the issue of "unfunded liabilities" in regard to the carryover funds.

3. Mr. Mannel requested \$128,000 of tobacco funds (freed up by additional State revenue) be retained in the H&SS department for purposes of funding an additional supervisor position in the CPS department. The CAO supports this

request.

Board members express their support for this request. Supervisor Dahle - proof is in Mr. Mannel's performance and his performance has been good.

4. The costs of bailiff services to the Courts exceed the expected reimbursement from the Courts by approximately \$30,000. This matter is the subject of ongoing negotiations with the State Administrative Office of the Courts (AOC).

CAO Ketelsen provides further information on this item - he will try to negotiate something better for next year. Supervisor Keefer states this is something that should have been addressed much earlier than now - he would support funding this, subject to the CAO negotiating a better program.

Sheriff Warren feels this can be resolved - if not funded then staff will have to be taken from other sources to perform the bailiff duties.

Supervisor Dahle is in favor of this request. Supervisor Chapman is not in favor of this request - he discusses the long standing discussions with the courts over funding issues. Supervisor Pyle does not want to take a deputy off of the street. CAO Ketelsen sees this as the AOC backdooring the "maintenance of effort" from the County for the Courts.

5. The Board has indicated there are additional changes they wish to discuss.

Supervisor Dahle wants the Board to set a policy and set aside funds for space needs and infrastructure. He notes building bids are coming in high and more money will be needed for the Bieber Memorial Hall kitchen remodel.

Supervisor Chapman notes the carryover of \$1,299,800 is the amount we can look at for these various ideas. Supervisor Pyle reminds the board members if these funds are removed from the revenues we will be deficit spending and CAO Ketelsen reminds them of the unfunded liabilities.

Supervisor Hanson states we have to find ways to increase revenues for the county. He asks if funds are available for completion of a Groundwater Management Plan. Following discussion it appears there is not designated funding for this item. (Supervisor Chapman absent 11:46 - 11:49 a.m.) Supervisor Hanson states he can bring this back later.

Supervisor Pyle states his priorities have mostly been discussed and other priority items are already on the front page of the budget, and mentions nuisance abatement, and the Groundwater Plan.

Supervisor Chapman also mentions the need to increase revenues for the county for the future - how can we invest current dollars to increase future dollars. Thanks Julie Morgan for her work in getting the budget numbers in good shape.

Noon recess 12:00 - 1:30 p.m.

GROUNDWATER MANAGEMENT PLAN

Chairman Keefer introduces Robert Vence, of Brown and Caldwell from Sacramento and asks him to address the board. Mr. Vence states he has been working with several counties on groundwater management plans and reviews what the firm could provide for the county.

UNAGENDIZED BOARD REPORTS CONT.

7. Supervisor Chapman distributes a letter from PSA 2 Area Agency on Aging Executive Director Barbara Swanson regarding the Big Valley Senior Nutrition Site. Supporting the decisions of the Lassen Senior Services Executive Board relative to the Big Valley site. Expressing confidence services will be enhanced and fortified following this transition.

2005/2006 COUNTY BUDGET CONT.

Supervisor Chapman emphasizes that when the Board approves something that is what was approved and if something material needs to be changed it needs to come back to the Board. In regard to A87 costs he wants a policy established on which funds are to be charged A87 costs and he points out several funds that he questions the A87 charges. On the Non-Departmental Budget (100-0101) he would like a more accurate description for the item identified Plumas County-Frank Stewart - CAO Ketelsen suggests QLG MOU. He continues to go over several budgets that are charged A87 and makes recommendations regarding policy decisions relating to these charges. He would like \$500,000 added to the budget to begin work on demolishing the Old Jail and if nothing happens this year the money could rollover - just a beginning step. He appreciates a lot of work has been done to clean up the budget by staff. He would also like the Board's Cost Plan Policy (A87) included in the published budget. He wants funds for improvements of the fairgrounds included as this would be a revenue enhancement (\$180,000 sale of property, \$300,000 from County; \$9,600 of A87 costs).

Supervisor Keefer proposes putting \$300,000 in a trust fund for the fairgrounds over a five year period. Still wants Animal Control under the Sheriff's Department and explains why.

Supervisor Dahle states he understood the original intent was for the County to add an amount to the proceeds of the fairgrounds property sale (\$174,000) which would bring the total amount up to \$300,000 - he could support this. He would also support the A87 costs of \$9,600 for the improvements.

Extensive discussion is held in relation to the A87 costs.

Supervisor Dahle wants more information before making a decision on the A87 costs.

BUDGET ADOPTION

It is moved by Supervisor Dahle, seconded by Supervisor Hanson and carried on a roll call vote, with Supervisor Chapman and Supervisor Keefer voting NO, to:

> Authorize transfer of \$40,000 of TOT to Economic Development/Housing, Fund 112 - Transient Occupancy Tax (TOT) revenues to remain in the Community Development Department budget.

> For the promotion of economic development in Lassen County the following allocations to be made to Chambers of Commerce:

Big Valley Chamber of Commerce - \$10,000 with stipulation they work with the Big Valley Family Resource Center.

Westwood Chamber of Commerce - \$10,000 with stipulation that \$5,000 be used to provide additional staffing hours at the Lassen County (Westwood) Visitors Center. These funds are to be used over and above the current spending for staff.

Lassen County Chamber of Commerce - \$10,000 with stipulation a portion be given to Lassen Land and Trails Trust, the minimum amount must match the City of Susanville contribution.

South County Chamber of Commerce - \$10,000 with stipulation they erect a sign promoting Lassen County similar to Plumas County's sign.

> Authorize Health and Social Services Department to retain \$128,000 of tobacco

funds (freed up by additional State revenue) for purposes of funding an additional supervisor position in the CPS department.

- > Authorize transfer of \$30,000 from Public Safety Fund 130 to Court Security Fund 125 for bailiff services to the Courts.
- > Authorize transfer of \$126,000 to the Fairgrounds Trust along with the proceeds from the sale of a parcel of Fairgrounds property (\$174,000).
- > Adopt Resolution No. 05-048, establishing the appropriations limit in the amount of \$23,637,017, for Fiscal Year 2005/2006, pursuant to California Constitution Article XIII-B and Government Code Section 7910.
- > Adopt final budget; and authorize the CAO and Auditor to make appropriate changes prior to publication.
- > Adopt Resolution No. 05-047, establishing the Bieber Lighting District appropriations limit in the amount of \$14,832 and approving the 2005/2006 Bieber Lighting District Budget in the amount of \$12,500.
- > Adopt Lassen-Modoc Flood Control Budget in the amount of \$136,650.
- > Adopt County Service Area #1 (Honey Lake TV) budget in the amount of \$94,600; and adopt 2005/2006 TV User Fee in the amount of \$25.
- > Agree to develop a Cost Plan (A87) Policy.

Supervisor Chapman expresses the Board's appreciation to Julie Morgan, Karen Fouch and Sandy Jenner for working with John Ketelsen to put the budget numbers together in a format that allowed for the healthy discussions today.

There being no further business, the meeting is adjourned at 3:27 p.m.

SUPERVISORS

CHAIRMAN OF THE BOARD OF

clerk

ATTEST:

THERESA NAGEL, CLERK OF THE BOARD