

BOARD OF SUPERVISORS  
MARCH 18, 2008

The Lassen County Board of Supervisors convenes in Regular Session on Tuesday, March 18, 2008, at 9:31 a.m. Present: Supervisors Jack Hanson, Robert Pyle, Jim Chapman, Lloyd Keefer, and Brian Dahle; County Counsel Craig Settlemyre, County Administrative Officer (CAO) John Ketelsen and Deputy Clerk of the Board Susan Osgood. Following the flag salute, the invocation is offered by Chairman Hanson.

**ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION**

Chairman Hanson announces that no closed session was held.

**AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

Supervisor Chapman requests the meeting be adjourned in memory of Katie Meyers.

Deputy Clerk of the Board Osgood reports County Counsel's memo for Agenda Item F1 Herlong Public Utility District, was not included in the agenda packets but has been distributed to the Board and the public. Agenda Item H5 Probation had a misspelling in the resolution but that has been corrected. CAO Ketelsen has an additional handout regarding Agenda Item H2.

It is moved by Supervisor Keefer, seconded by Supervisor Dahle and carried, to approve the agenda as changed.

**PUBLIC COMMENT**

1. Lassen County's Friday Night Live (FNL) Program Coordinator Bobbie Pangallo presents information on FNL, a club for high school students; Club Live is for junior high students and Kids Live is for elementary age students. The programs encourage healthy lifestyles free of alcohol and other substances among the students. Lassen High School students and FNL mentors Jayson Vial, Shannon Hoelzle, Danielle Hatfield and Chris Walker each speak about their experiences at a 3-day Reach for the Future Conference they attended in Chico. Ms. Pangallo states the Reach Conference challenges the students and adults physically, mentally and emotionally and she would like to bring that program to the Susanville area. The FNL program is working with many kids in our community from Big Valley, Westwood, Herlong, Doyle and Susanville and she intends on making the program grow with grants and support from the community.

Supervisors Chapman, Hanson and Dahle each donate \$500 from their discretionary funds to the Friday Night Live Program. Poet Laureate Violet Stout donates \$20 to the program in memory of her son.

3. Director of Community Social Services and Lassen WORKS Melody Brawley reports that she received official word last week from HUD they have approved our plans to transfer the Section 8 program to the Plumas Housing Authority; should be done the end of May.

**UNAGENDIZED BOARD REPORTS**

1. Supervisor Dahle reports he will be attending an Regional Council of Rural Counties (RCRC) meeting March 19. He believes the Oster Point Survey will be in front of Resources Committee on April 1 and he will try to get down there to testify and get that funded.
2. Supervisor Keefer received an email from Sylvia Milligan on the travel management plan and then received a call from Lorraine Forrester-Hansen last night as well. There is a meeting around April 1 on the travel management plan. He would like to have something on the agenda next week.
3. Supervisor Chapman attended PSA II Executive Board meeting a few weeks ago and is concerned about the budget. Senior Citizen programs have not received many increases in the last ten years. The program has the potential of seeing a significant hit and does not get offset as other programs do. The Governor is looking to cut 10%. He would like to send communication to the legislative representatives working on the budget.

#### PROCLAMATION

It is moved by Supervisor Chapman, seconded by Supervisor Dahle and carried unanimously to adopt Proclamation recognizing Silas "Si" Bollinger (Sheriff's Department) on his retirement from Lassen County.

#### RECOGNITION COMMITTEE

10 Year Awards - Joseph A. Ritz (Juvenile Hall) and William N. Jost (H&SS) are each presented with a brass letter opener.

20 Year Awards - Sheri Johnson-Tripp (Sheriff) and Robert J. McGarva (Public Works/Roads) are each presented with a desk clock.

Retirement: proclamation and plaque to Silas "Si" Bollinger (Sheriff).

CAO Ketelsen presents an unscheduled award to Supervisor Hanson for his 5 years of service to Lassen County.

#### UNAGENDIZED BOARD REPORTS – Continued

4. Supervisor Hanson reports that this will be Shayla Ashmore's last or second to last meeting that she will be covering for the Lassen County Times. She will begin working with Lassen Family Services. The Board requests a proclamation of appreciation be presented to her at the next meeting.

#### HERLONG PUBLIC UTILITY DISTRICT – APPOINTMENTS

Supervisor Hanson states the Herlong Public Utility District will continue efforts of the community to provide itself with fresh and, eventually, waste water disposal which are in the best interests of the community. All five of the applicants are active in the community and are worthy of appointment. The first two appointed will make an appointment of a third member to bring their board up to a full complement of three members and most likely will go to election to add two more members.

It is moved by Supervisor Pyle, seconded by Supervisor Keefer, and carried unanimously to appoint Juanita Anderson and Felix H. Flores to fill two vacancies on the board of directors of the newly formed Herlong Public Utility District.

## CONSENT CALENDAR

Supervisor Dahle requested that Agenda Item G4, Community Development Department contract, be removed for further discussion.

It is moved by Supervisor Keefer, seconded by Supervisor Pyle, and carried to take the noted action on the following Consent Calendar items:

### COUNTY CLERK ITEM - MINUTES

Approve Minutes of October 23, 2007 and November 13, 2007.

### AUDITOR & TREASURER DEPARTMENTS ITEM

Receive and file Treasurer's Fund Balance Report and Auditor's verification for the month of February, 2008.

### TREASURER/TAX COLLECTOR ITEM - REPORT

Receive and file Treasurer's Investment Report for February, 2008.

### PUBLIC WORKS ITEM - ADMINISTRATION / PUBLIC WORKS

Adopt Resolution No. 08-007 adding Gravier Lane into the County Maintained Road System.

### MISCELLANEOUS CORRESPONDENCE ITEMS

Receive and file the following correspondence:

- a. Susanville City Council Notice of call of Special Meeting for March 11, 2008.
- b. Local Agency Formation Commission of Lassen County (LAFCO) meeting agenda for March 10, 2008.

### COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION

SUBJECT: Use Permit #2002-017, Wosick: Contract with Wilson, Ihrig and Associates for noise monitoring services at the Honey Lake Motocross Park for the 2008 season.

County Counsel Settlemyre reports that the Wosicks filed a motion to terminate the requirement for noise monitoring with the Superior Court; the neighbors brought a proceeding before the court asking the track operation be shut down because there had been some exceedences of standards in the noise element. Visiting Judge Darlington heard the matter March 14 and after a three hour hearing, he has taken the matter under submission. The Judge has indicated he probably will make a ruling by the middle of this next month or sooner. There is an event scheduled for March 29 and 30 and, as provided in our agreement with the Wosicks, they have posted the money for that event consistent with this contract so they may go forward. There is a slight increase in the charges compared to the last contract. This is an event by event contract with a ten day cancellation provision if needed.

It is moved by Supervisor Dahle, seconded by Supervisor Keefer and carried unanimously to approve contract with Wilson, Ihrig and Associates for noise monitoring services at the Honey Lake Motocross Park for the 2008 season, and authorize the CAO to sign.

#### COUNTY COUNSEL – AMENDMENT

County Counsel Settlemire states that the County has received a notice from Dyer Mountain Special Counsel Attorney Richard Crabtree stating he is increasing his hourly rate from \$145 to \$175 per hour. This rate does not represent any adverse impact to the County financially because the Developers Agreement with the County provides they reimburse the County and there is already a \$50,000 deposit toward a fund for that purpose.

It is moved by Supervisor Dahle, seconded by Supervisor Pyle and carried on a roll call vote, with Supervisor Chapman voting NO, to approve First Amendment to Agreement dated November 28, 2006 with Attorney Richard L. Crabtree for a rate increase from \$145 to \$175 per hour for legal services as Special Counsel representing Lassen County in the Dyer Mountain litigation.

#### PROBATION DEPARTMENT - RESOLUTION

It is moved by Supervisor Pyle, seconded by Supervisor Keefer and carried unanimously on a roll call vote to 1) Adopt Resolution No. 08-008, authorizing the Chief Probation Officer or Chairman of the Board of Supervisors to submit, sign and/or modify the Youthful Offender Block Grant application and related contracts, amendments or extensions with the State of California; 2) Increase the 145-0561 budget by \$33,500 for use in line items 3001702 and 3002300; and 3) Increase the revenue line item 145-0561-2006200 by \$33,500.

#### SHERIFF - REPORT

Sheriff Steve Warren presents highlights of the Lassen County Sheriff's Office 2007 Annual Report. California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET): This program was created to combat methamphetamine (meth) and State granted \$210,000 to all north counties to create a plan to combat meth and chemical drug trafficking organizations. The coalition includes Trinity, Siskiyou, Modoc, Lassen and Plumas Counties. Program is working well. Sexual Assault Felony Enforcement Team (SAFE): This is also from a State grant and has been very successful. The purpose is to do registration sweeps of sex registrants and it is intended to and has reduced sexual offenses. Boating and Waterways: A \$50,000 grant was awarded to replace and upgrade equipment in the boating fleet. Adult Detention Facility: Correction Standards Authority has re-rated Lassen County and increased the number of beds to 156; population is also increasing with average daily population now 105-110. Received 100% compliance for procedures and operations and 98.9% compliance for the physical plant and facility. Community Correctional Facility: This contract is with California Department of Corrections and Rehabilitation (CDCR) to house their state prison inmates. Board rated capacity for that facility is 164. Sheriff's Patrol: Now have 23 allocated deputy positions that respond to events throughout Lassen County. Coroner: Still seeing an increase; this is driven by population. Answer all Coroner calls within the City of Susanville. Courts:

Two deputies are assigned full time as Bailiffs for Superior Court proceedings. Contract Patrols: Contracts with U.S. Forest Service (USFS) mostly for campground assistance and there used to be a contract with Bureau of Land Management (BLM). Civil Processes: Service of papers has not increased much overall; service within the City limits has increased. Sheriff's Canine: Independent of drug task force; full service patrol and drug dog. During 2007 K-9 team made 117 arrests, 68 related to drugs. A lot of drugs, money and firearms have been recovered. Enforcement and Crime Prevention: High visibility of patrols, call responses and enforcement action are essential to public safety. There is not a good way to measure if something has been prevented; there was a large increase in crime reports. Office of Emergency Services: Coordination effort between all emergency services within the County. Evacuation plans for Janesville and Milford are in place and the Gold Run area is being worked on. (Supervisor Dahle absent 10:52 - 10:57 a.m.) Boating Safety Program: Responsible for patrol and safety enforcement of all 11 bodies of water (8 lakes and 3 reservoirs) in Lassen County. There were 969 enforcement contacts this year on Eagle Lake, reduced from last report of 2,000. There were 105 vessel inspections performed that had not been done in the past. Narcotics Task Force: The total task force is made up of four people, one from the Sheriff's Department, Susanville Police Department, California Highway Patrol and one Probation Officer. Federal and state funding is precarious. The trend in the drug world right now is the mis-use of prescription drugs. Sheriff's Investigation: Includes investigation of misdemeanor property crimes to felony crimes against a person and all Coroner's cases. Welfare Fraud Investigation: In cooperation with the California Department of Social Services, investigates all potential and active Welfare Fraud cases in Lassen County. The amount of referrals has increased the past few years. Special Weapons and Tactics (SWAT): That is a joint team with Lassen County Sheriff's Department and the Susanville Police Department. The armored car is used with any officer involved shooting and high risk searches and has been priceless in many instances. (Supervisor Keefer absent 11:01 – 11:03 a.m.) Public Safety Dispatch Center: Serves as the primary Public Safety Answering Point (PSAP) for the majority of Lassen County and all of the City of Susanville. It handles all 9-1-1 calls for law enforcement, fire and medical aid, and all emergency and non-emergency calls for the Sheriff's Department and the Police Department. Dispatch activity is up about 1,000 events over last annual report. There has been a significant drop in calls to the dispatch center on the 9-1-1 system since the last report. It is noted that cell phone calls do not go to 9-1-1 but go to California Highway Patrol (CHP). Motor Pool: Maintains Sheriff and all other County vehicles. Inmate Work Crew: The last annual report shows the work crews put out 13,000 man hours; this year shows 15,800 man hours of work into the community. Law Enforcement Chaplains: This program is a joint one with CHP and the City of Susanville Police Department and was created about six years ago. The Chaplains provide a lot of services to the community and law enforcement; they help do death notifications and console people at a scene. Sheriff's Posse: Volunteer in the community; work with FFA and 4H; will provide unofficial security at events. Search and Rescue Team: There are about 40 volunteers that help with search and rescue calls and aid at crime scenes. It requires about 2500 hours of training each year with an additional 1200 hours for diving and 1000 hours specific to abandoned mine rescue and recovery. These volunteers have never declined a mission.

## HEALTH & SOCIAL SERVICES - SPACE STUDY

CAO Ketelsen presents a history of the Health and Social Services space plan done by TRS Planning in 2001 which was not completed nor adopted by the Board of Supervisors. He presents possible funding sources that were not available in 2001: Tobacco settlement funds have one year left on commitment to the Family Resource Centers; jail construction bonds will be retired in the next fiscal year; and a portion of rental cash flow can be available for lease purchase or Certificates of Participation (COP) to support a portion of the capital financing program. Several other changes have occurred: the Sheriff's facility been built; the public defender's office has moved from 707 Nevada Street; the question of Court facilities has been answered and they will be leaving Courthouse square; and several divisions of H&SS have relocated since that study was done. CAO Ketelsen presents information on the question of the County building facilities to own or lease. There is also a question of County owned facilities that will be left vacant when departments move. Further discussion is held.

Deputy CAO for Health and Social Services Kevin Mannel presents a detailed update to the Lassen County Space Study of 2002 regarding Health and Social Services only, with TRG Planning Consultant. He reports on the many changes that have occurred since that report was issued including the relocation of many divisions of Health and Social Services (HSS). The development of a HSS Campus on Chestnut Street, consistent with the 2002 Space Study with lease and purchase of properties is proposed. Lassen Career Network (LCN) and their primary lease holder, Workforce Investment Act (WIA) was notified they would need to relocate in the shopping center where they are currently located or find an alternative location; they will relocate to another location. The Roosevelt building was found to be "poor" for structural, mechanical, electrical, and plumbing in the 2002 Space Study and has had further repair problems since that time. It is proposed that some staff members from the Roosevelt building could relocate to other locations with available space (LCN and some available space in Laura Roberts' building), which means that half of the Roosevelt staff could relocate by December, 2008. The 2002 Space Study recommended 65,952 square feet of space for HSS has been revised in the 2008 HSS Space Study to 53,428. Fifty employees from Mental Health and the remaining 10 employees from Roosevelt would require an approximately 17,715 square foot building on the proposed Campus. (Supervisor Pyle is absent 12:01 – 12:03 p.m.)

Alliance for Workforce Development, Inc. Executive Director Traci Holt states that Mr. Dale Soule is building a 9,000 square foot building that she could lease at a fixed rent for five years and Mr. Soule is willing to offer conditions that the owner of their current building is not willing to offer. The desire is to keep all agencies from the "one stop" together and she has received word that California EDD and California Indian Manpower will continue to sublease from her. The Supervisors agree they would like the agencies to stay together and would like the County to continue as a partner. Ms. Holt states that Mr. Soule is asking her to sign a letter of intent that she will rent the space from him and her board has given her the authority to do that. She would be the master lease holder and the County would be subleasing from her as before. Additional discussion is held regarding space needs.

Supervisor Chapman suggests that a resolution be put on next week's agenda stating that it is the intent of the Board of Supervisors and H&SS to maintain the partnership relationship with the Alliance for Workforce Development under the same roof, without reference to a property. He would also like to look for future options to possibly own buildings. The Supervisors agree.

#### ENVIRONMENTAL HEALTH - FEE FOR SERVICES SCHEDULE

Environmental Health Director Doug Ames presents a report on a proposed Fee for Services Schedule for the Environmental Health Department. Some fees, such as wells and septic systems, are proposed to be increased. Other services have not had fees collected. Services that do not have a fee associated with them are now paid by realignment funds and there is a concern that as those funds become less available the impact could call on the General Fund or a service reduction for jail health, animal control, public health and environmental health.

The Fee Schedule is based on an hourly rate of \$71.00 which includes wages, salaries, benefits, other county expenses and travel costs; it is not based particularly upon time. The fee covers the total cost to a customer on a project, such as Public Works or Community Development Department charges.

Some fees for services only done by Environmental Health are annual fees for pools, spas, solid waste, water system, medical waste, etc. Certified Unified Program Agency (CUPA) funding has not yet been reduced or eliminated from the Governor's budget. Mr. Ames states that Environmental Health is mandated to do certain things by law to protect the public health and they can only be done by an Environmental Health Specialist under the direction of a Director of Environmental Health. Further discussion is held. Kevin Mannel states this is a discussion item and further information will be brought back to the Board. Supervisor Chapman states he will not be supporting raising revenues in this fashion. Supervisor Keefer states he is concerned about impacting the public with a significant fee structure; requests a breakdown of what other area counties are charging when this item is brought back. County Counsel Settlemire states that public notice will be given prior to this item coming back to the Board.

#### ENVIRONMENTAL HEALTH – SEPTAGE WORKING GROUP UPDATE AND RESPONSES TO SEPTAGE PROJECT REQUEST FOR PROPOSAL

Environmental Health Director Doug Ames states that only a couple of answers were returned, most having to do with Indian Valley Community Services District and they are actively pursuing it for Plumas County. They want to develop a facility that can treat and handle their septage but not much more. No Requests for Proposal were received from Lassen County. They had hoped that Herlong Utilities District would respond. They may still be interested and he is still trying to develop and maintain a discussion with them. One reply came in on the private side with just general information that they would do "some things" but they don't have a site and it was a very general proposal. Supervisor Keefer would like to see work continue on this. Supervisor Dahle states it should be a regional project. Supervisor Hanson states that he is sure the Herlong Public Utility District will continue to entertain discussions; states the location is a good

one. CAO Ketelsen commends the work done by Doug Ames, Ernie Genter (Environmental Health) and Tom Valentino (Solid Waste Management Authority).

**INFORMATION FOR THE BOARD**

CAO Ketelsen reminds the Board of the Quad Counties meeting to be held in Quincy April 29.

**ADJOURNMENT IN MEMORY**

There being no further business, the meeting is adjourned at 12:55 p.m. in memory of Katie Meyers.

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CHAIRMAN OF THE BOARD OF SUPERVISORS

ATTEST:

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SUSAN OSGOOD, DEPUTY CLERK OF THE BOARD