



SUMMARY MINUTES
BOARD OF SUPERVISORS
707 NEVADA STREET, SUSANVILLE
JULY 8, 2008

9:30 A.M. CALL TO ORDER

PRESENT: Supervisors Jack Hanson, Bob Pyle, Jim Chapman, Lloyd Keefer and Brian Dahle; County Counsel Craig Settlemyre, County Administrative Officer (CAO) John Ketelsen and Deputy Clerk of the Board Susan Osgood.

CLOSED SESSION: Chairman Hanson announces that no closed session was held. Following the flag salute, the invocation is offered by Chairman Hanson.

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS:

ACTION: Approve agenda as posted.

MOVED BY: Keefer

SECONDED BY: Pyle

UNANIMOUS: Yes

PUBLIC COMMENT:

1. Fair Manager Jim Wolcott thanks the Board of Supervisors for their donation to the Fourth of July fireworks display; states the event went well and he appreciates the Board's support of the Fair.
2. Lassen County Fire Safe Council (FSC) Project Manager Tom Esgate: Reports that the Supervisors letter of support for National Resources Conservation Service (NRCS) conservation innovative grant resulted in Lassen County being fully funded for \$1 million and a \$1 million match. Four grants were approved: Colorado, Wyoming, Idaho and Lassen County in California with Lassen receiving 10% of the national funds. Major focus is to develop a credit trading system for conservation practices and it will bring additional funds in for Sagebrush Steppe Restoration Initiative. Fire Safe Council Projects: Day Lassen Bench: First phase is finished for this year; one more phase will clear out all the grants and will be completed in the next month or two. Janesville: Started mid June and 160 acres are done; total of 400 acres will be completed the first of September. Archery/Childrens: Second phase started yesterday with a target of 1000 acres this year. Will be doing a landscape scale phase and community home oriented phase. Stones Landing: All material is cut on the ground, about 500 acres; will finish by end of the year. Reports Supervisor Dahle and other department heads attended an annual Town Council meeting with good community support for fire safe work. The Cooperative Sagebrush Steppe Restoration treatment is underway; it is about a 3000 acre project north of Grasshopper but resources were just pulled off to fight fires. Esgate is certified to do risk assessment in "home ignition zones" which is different from the 100' clearance. The FSC will produce literature for distribution. Thanks the Board for their support.
3. Lassen Aurora Network representatives Colleen Thorn and Pam Phillips Hunt present update. Aurora Network is involved with all the one stop centers. Through the year they employ about 20 employees that are mental health clients who can resume or re-enter into the work force. The administration office has moved to 815 Cottage Street, Susanville. Attended Big Valley Days; had a great time. Pam reports on the quarterly Health & Social Services newsletter which is on their website. Mrs. Thorn thanks Supervisor Hanson for his generous contribution.
4. Susan River Fire Protection District Director Jim McCarthy: Reports there will be an open house at the new Johnstonville Fire Station to present information on Special Tax Measure B. The meeting will be at 5:30 p.m. on July 23 with a Public Hearing to follow at 6:30 p.m. The Fire Safe Council continues to meet at the Gold Run Station and they are involving the people in the area and notifying the Chief where work is being done. They are thrilled to see them working up in that area.

UNAGENDIZED BOARD REPORTS:

Supervisor Keefer: 1) Met with Public Works Director Larry Millar and the Johnstonville School District Board to present an update on the Phase 1 and Phase 2 Johnstonville School projects. Phase 1: They will start work at the end of this month on the flashing 25 mph speed limit sign. Phase 2: Left hand turn lanes at Bangham and Johnstonville Roads and the Susan River Fire Station are due to start next summer.

Supervisor Dahle: 1) Stones-Bengard Community Service District held their annual meeting on July 2. Thanks Conrad Montgomery, Richard Egan, Steve Warren and Tom Esgate for their attendance. California Department of Forestry (CDF/CAL FIRE) and the Forest Service were there to brief the community on fires that were going on. It is nice to know there is a fire break around the community. 2) Big Valley Days went well. 3) A "star party" was held at Albaugh's Frosty Acres Ranch to view the stars. It was a 5 day event with about 300 people in attendance; smoke was a bit of a problem but you would never know these people were there. It was a great event and they will probably have it there again next year with a larger attendance. 4) Will attend NACo meeting in Kansas City and will not be at the next Board meeting. 5) Requests the Merrillville Road issue be on the agenda for July 22.

Supervisor Hanson: 1) Public Guardian Dan Bruce is retiring and a pot luck dinner will be held to honor him at the Monticola Club, 5:00 p.m. on July 12. 2) The Eagle Lake Interagency Board meeting has been postponed.

LASSEN COUNTY FISH AND GAME COMMISSION – VACANCIES

ACTION: Appoint Ronald E. Harrison to fill a vacancy on the Lassen County Fish and Game Commission as District 5 Alternate.

MOVED BY: Dahle **SECONDED BY:** Pyle **UNANIMOUS:** Yes

CONSENT CALENDAR

Item G2 Registrar of Voters was removed from the agenda.

ACTION: Take the noted action on the following Consent Calendar items:

COUNTY CLERK ITEM - MINUTES

Approve Minutes of March 11, 2008.

PROBATION DEPARTMENT ITEM - AGREEMENT

Approve Placement agreement with Bar-O-Boys Ranch for placement of Lassen County youth with a juvenile court commitment to a camp, and authorize the Chairman and Clerk of the Board of Supervisors to sign. This placement agreement rate is \$3,350 per month, per ward.

AGREEMENT

Approve agreement with Shasta County for the implementation, training and accessing Assessments.com risk needs assessment web based software, and authorize the CAO and Chief Probation Officer to sign and date the agreement. The initial cost for the period of July 1, 2008 through June 30, 2009, is \$11,802.75.

MISCELLANEOUS CORRESPONDENCE ITEMS

Receive and file the following correspondence:

- a. Mental Health Advisory Board meeting agenda for July 8, 2008.
- b. Lassen County Planning Commission meeting agenda for July 2, 2008.
- c. PSA 2 Area Agency on Aging Notice of cancellation of June 27, 2008 Advisory Council Meeting.
- d. Susanville City Council, Susanville Community Development Agency, Susanville Municipal Energy Corporation meeting agenda for July 2, 2008 and minutes of April 3, 2008 and April 16, 2008.

MOVED BY: Keefer **SECONDED BY:** Dahle **UNANIMOUS:** Yes

ADMINISTRATIVE SERVICES - PERSONNEL DIVISION

Personnel Director Ron Vossler and Chief Probation Officer Letha Martin present information on the restructuring of positions in the Probation Department. Discussion is held. Supervisor Chapman states his concern with the issue of the Chief Probation Officer compensation and how that may be a factor in stabilizing the workforce in Probation; hopes that would be addressed by the Budget Committee. Personnel Director Vossler clarifies that the ranges set for the supervisors positions are based upon the journey level of the people they supervise, not by the range of the Department Head. He believes the organizational structure addresses several of the concerns regarding internal promotion and retention.

ACTION REQUESTED: 1) Abolish the four (4) positions of: Assistant Chief Probation Officer, Range 26, Mid-Management (Adult Division); Assistant Chief Probation Officer, Range 26, Mid-Management (Juvenile Division); Senior Deputy Probation Officer, Range 19, UPEC (one position); Legal Clerk, Range 12, UPEC, (one position).

2) Establish the four (4) positions of: Assistant Chief Probation Officer, Range 26, Mid-Management; Supervisory Deputy Probation Officer, Range 23, Mid-Management (2 positions); Probation Assistant, Range 13, UPEC.

MOVED BY: Pyle **SECONDED BY:** Dahle **UNANIMOUS:** Yes

OFFICE OF EMERGENCY SERVICES - WEATHER RADIO TRANSMITTER GRANT

Emergency Services Chief Chip Jackson presents information on a National Weather Service Weather Radio Transmitter Grant request that would allow placement of a weather service transmitter on Shaffer Mountain and would service the entire area of Susanville, Eagle Lake and Westwood.

ACTION: 1) Authorize the Emergency Services Chief to sign the Weather Radio Transmitter Grant Agreement, bill for, and collect on a grant from the U. S. Department of Agriculture Rural Utilities Service Radio Transmitter Grant Agreement; 2) authorize payment of up to \$46,622 out of the Capital Improvement Fund, and 3) authorize the Chairman of the Board of Supervisors to sign the Certification of Authority letter.

MOVED BY: Chapman **SECONDED BY:** Pyle **UNANIMOUS:** Yes

COMMUNITY DEVELOPMENT DEPARTMENT- BUILDING AND PLANNING

Building Official Steve Fuller presents background information on the request to reconsider the revisions of the Lassen County Building Code and Zoning Ordinance adopted by the Board in March (Ordinance No. 467-AE). The revisions related to revising the mobile home placement criteria in specific zoning districts and maximum size for second dwelling units and architectural requirements for buildings within residential zoning districts. Changes were intended to create criteria so the process for an applicant could be expedited.

Discussion was held on the following items:

Age of Manufactured Home – Mr. Fuller states that prior to the adoption of Ordinance No. 467-AE any unit that was 1976 or newer could be moved or placed in a residential area in Lassen County. The Planning Commission recommended units manufactured not more than 10 years prior to application be allowed in residential and design sensitive areas with 20 years for all other areas in Lassen County. Staff recommended 10 or 15 years for residential areas and 20 in other areas. The Board adopted the Commission's 10 and 20 year recommendations. Supervisor Dahle requests the Ordinance go back to the 1976 standard. Supervisor Hanson states that going back to the 1976 standard without other criteria could result in an undesirable home being put where it does not fit. Supervisor Chapman states that further discussion will be held to decide what the public and community will support. The Board is not endorsing 1976 as the standard but it will be in place until a decision is made. Supervisor Chapman feels the Board did not understand the magnitude the decision to adopt Ordinance No. 467-AE would make. Further discussion is held.

Roof pitch – The Planning Commission recommended that a 4 in 12 roof pitch be adopted for design review areas, state corridors and residential areas. Staff recommended 4 in 12 roof pitch should follow snow load requirements. (Supervisor Chapman absent 10:22 – 10:24 a.m.)

Second dwelling units - Ordinance No. 467-AE will remain unchanged regarding second dwelling unit size increasing maximum square footage from 1,000 to 1,400 square feet.

County Counsel Settlemire states the matter will be treated as a zoning amendment and will go back to the Planning Commission for recommendation to the Board of Supervisors before being adopted. Supervisor Chapman states the manufactured housing and roof pitch issues will be brought back but the second dwelling unit and other minor technical changes should not be affected. CAO Ketelsen states he understands the direction of the Board.

Lassen Association of Realtors President 2008 and broker/owner of Town and Country GMAC Real Estate Tina Cordoba: States the Association agrees with a lot of what Supervisor Chapman said; would like to see it go back to the 1976 standard. Financing can be obtained from FHA and VA. States age is not necessarily what makes a manufactured home desirable or not, it is maintenance and upkeep. Setting an age “screams discrimination” to realtors. Realtors work by a code of ethics to promote home ownership; affordable housing is also a concern for them in the current market. The Association asks the Board to go back to the 1976 standard and are in favor of further discussion.

Joe Mezger: Appreciates the Board’s consideration of the 1976 rule. Speaks as a property owner in Lassen County, a former mobile home dealer and general manager of a Reno dealership. Feels prior decision limited his usage and that of other property owners in the area. Is concerned about roof pitch. Thanks the Board for trying to work out the issues. Discussion is held on the number of manufactured homes that are moved into the County in a year. Feels the Board has now made the right recommendation.

Gail Helmer (Sunnyside Homes): Speaks as a new manufactured home dealer and states concern regarding roof pitch. She currently has six units with 60# snow load or more with 4 in 12 roof pitch and would have a difficult time placing them in Lassen County. Asks the Board to reconsider this requirement. States that requiring the 6 in 12 roof pitch for 60# snow area would also make it difficult for the average citizen in Lassen County. Does not object to 6 in 12 requirement in a heavy snow load area.

Brenda Witt (Susan River Realty): Speaks for people in the lower income bracket; people who already struggle to pay for permits, variances and other costs. Changes to requirements (pitch and age) would make it more difficult for some of these people. Has seen manufactured homes that are 1995 that do not look as nice as some from 1963. Thanks the Board for reconsidering the age and roof pitch changes.

Jim McCarthy: Appreciates the Board looking at this matter for reconsideration. Presents information regarding manufactured homes as permanent residences. Concurs with Mr. Chapman and asks Board to go back to 1976 standard. Mr. McCarthy states the Board putting more resources behind code enforcement will help with keeping out homes that are not in good condition.

ACTION: Direct staff to take Ordinance 467-AE back to the Planning Commission to consider specific changes (age and roof pitch) to the ordinance prior to community debate on further changes.

MOVED BY: Chapman **SECONDED BY:** Pyle **UNANIMOUS:** Yes

Recess 10:59 – 11:07 a.m.

COUNTY ADMINISTRATIVE OFFICE - COMMUNITY POOL

CAO Ketelsen commends Public Defender law clerk Jay Harris who worked on the budget and has been working on the CSA material; thanks Public Defender Dave Marcus.

CAO Ketelsen presents updated information to the Board regarding the community pool. Lassen Unified High School District, who is eligible for a \$2,000,000 grant (would require a joint use partner with matching funds) has decided they would not be pursuing a bond measure on the November ballot for the remaining money needed to build a facility. There is concern about other ballot measures competing for funds.

The Board would need to decide if they want to go forward with the CSA. The project would need to be identified and the operating portion would need to be analyzed. It is possible the high school could do something at a later date. If the parcel tax passed, the County would qualify for the matching portion the high school would need. CAO Ketelsen states the County should not be building a pool but can initiate the process of putting a district in place and that would bring about the establishment of the service.

Noelle Riggs (Century 21 Cottage Realty): Speaks as parent of three year-round swimmers; questions why County people were not allowed an opinion (on Measure K); revenues would pay for use; increase hotel and restaurant revenues; states she would like to be included in workshops; pool would keep children healthy and off the streets.

Charles (Moose) Mueller: States he has a heart problem but pool exercise helped; have lost a lot of people in the community who were using the pool. Requests the Board keep this one on the front burner.

Annie Westerbeke: States orthopedist Dr. Crum has mentioned several times that he is unable to prescribe aquatic swimming classes and also mentioned there might be grant money for that purpose. There are medical benefits for patients in the water for movement. If medical community could support this, it might be another avenue of funding.

Joellen Wood: States she does not want to be negative but does not feel the JPA had the support of the Board, that they did not push for a pool or follow through on it. Does not see how the district can be done by November. Does not think people expect the County to build a pool but do expect the Board to keep the process going forward in a timely manner.

Tony Jonas: States the County has supported his efforts and he offers his services to look at other agencies and what they have for facilities and how they service the debt.

Supervisor Dahle: County is not in the pool business or the fire business but the Board has tried to help those entities and it is not an easy task. The high school district boundary makes sense for the CSA. Need design and costs associated with project; states it will be difficult because of budgets but he is committed to the CSA.

Supervisor Chapman: County needs to be committed to the pool for the kids and swim teams but also the older and disabled people. Measure K was too expensive and the geographic area was too small. Recommends creating the CSA to mirror the high school boundary. Main resource would be parcel tax. Suggests the name be Honey Lake Valley Community Pool and is in favor of putting the CSA on the November ballot. Sell this as the first step; making clear that it depends on the high school component or another entity building the pool. The parcel tax would not be collected until the second part is final.

Further discussion is held. (Supervisor Hanson absent 12:03 – 12:04 p.m.) County Counsel Settlemire states they have been working on scheduling next week's meeting to make application to LAFCo for the CSA, to provide operation costs of the community pool; will have to provide a service plan (how to provide facilities and how to operate). Discusses potential fees and funding options. LAFCo has been notified this will be discussed as an agenda item on July 15.

Chairman Hanson directs staff to continue working on the CSA and bring it back to the Board.

BOARD OF SUPERVISORS - LASSEN COUNTY AIR POLLUTION CONTROL DISTRICT GOVERNING BOARD

Supervisor Chapman encourages Supervisor Dahle to agree to be a member of this board as he has the most experience in related areas. Supervisor Dahle states his schedule is very busy, especially as Chairman of the National Association of Counties (NACo) and Western Interstate Region (WIR). Asks Supervisor Chapman to continue in the position until the first of the year when he would see how his schedule was then. Supervisor Chapman asks the Board to accept his resignation on the Lassen County Air Pollution Control District Governing Board and fill the vacancy at a future meeting.

TIME WARNER CABLE

Supervisor Chapman requests CAO Ketelsen invite Time Warner Cable representative Barbara Cobb to a meeting to discuss changes in the cable system.

ACTION: Receive and file notice that negotiations are being held with several programmers serving the communities of Susanville, Lassen County and Burney.

ADJOURNMENT IN MEMORY

There being no further business, the meeting is adjourned at 12:31 a.m. in memory of Shirley France.

Chairman of the Board of Supervisors

ATTEST:

Susan Osgood, Deputy Clerk of the Board