



SUMMARY MINUTES
BOARD OF SUPERVISORS
707 NEVADA STREET, SUSANVILLE
JULY 15, 2008

9:13 A.M. CALL TO ORDER

PRESENT: Supervisors Jack Hanson, Bob Pyle and Lloyd Keefer; County Counsel Craig Settlemire, County Administrative Officer (CAO) John Ketelsen, Personnel Director/Risk Manager Ron Vossler, Sheriff Steve Warren and Deputy Clerk of the Board Susan Osgood. Supervisor Chapman arrives at 9:20 a.m.

ABSENT: Supervisor Dahle.

PUBLIC COMMENT: None.

ANNOUNCEMENT OF CLOSED SESSION: Conference with Legal Counsel: Existing litigation pursuant to Subdivision (a) of Government Code Section 54956.9: Ronald L. Wood, Superior Court County of Lassen Case No. 45330. Present – as listed above. Closed session ends at 9:27 a.m.

9:30 A.M. OPENING CEREMONIES: Following the flag salute, the invocation is offered by Chairman Hanson.

ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION: Deputy Clerk of the Board Osgood reports the Closed Session dealt with Conference with Legal Counsel: Existing litigation pursuant to Subdivision (a) of Government Code Section 54956.9: Ronald L. Wood, Superior Court County of Lassen Case No. 45330 – **The Board voted on a 4-0 vote to reject Mr. Wood's demand to settle the case as provided in his attorney's letter dated June 18, 2008.**

AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS:

Approve the agenda as posted:

MOVED BY: Pyle **SECONDED BY:** Keefer **UNANIMOUS:** Yes

PUBLIC COMMENT:

1) Time Warner General Manager Barbara Cobb: States she is present to address the letter Time Warner Cable received from the Board of Supervisors regarding Chico Channel 12, KHSL. They now have Channel 12 back on the air via satellite. Supervisor Chapman stresses importance for this area to receive California networks for current information. States he is very happy with job done to correct problem and requests a thank you letter be sent to Time Warner.

2) Director of Community Social Services and Lassen WORKS Melody Brawley: Reports the transfer of the Section 8 Program to Plumas County has gone very smoothly. They are about to begin recruiting to get more people some housing. Announces LassenWORKS staff will be out of their building by the end of July and Alliance for Workforce Development staff is moving the first week in August and will be located in the Child Support office. They should be in their new facility the first of October. Reports Alliance for Workforce Development did a "rapid response" to assist people from Northeastern Rural Health when jobs were eliminated.

COUNTY SERVICE AREA FOR COMMUNITY SWIMMING POOL

Chairman Hanson states that all five Supervisors see a need for a pool for the community's use but they are having difficulty finding financing for it.

CAO Ketelsen presents information on the proposed draft resolution to make application to Lassen County's Local Agency Formation Commission (LAFCO) for Formation of County Service Area

(CSA) for Community Swimming Pool purposes. The service plan, budget and resolution reflect a call for an election authorizing a \$25.00 per parcel fee that would raise approximately \$250,000 for what is being called the Honey Lake Valley Community Swimming Pool Community Service Agency. The action to put this on the ballot will not be taken today; that would take place at the next meeting of the Board. The budget indicates an operating cost closer to \$325,000. Chairman Hanson clarifies for the audience that the Board is not talking about construction of a pool but the \$25 assessment and the establishment of the CSA is for the operation of a pool if and when it is constructed. CAO Ketelsen states the \$25 assumes a revenue flow of about \$250,000, based on about 10,000 occupied dwellings within the area of the Lassen Union High School District. The budget and service plans reflect the actual operating costs to be closer to \$300,000 - \$325,000. Supervisor Chapman states it was not the intent to come up with the entire \$300,000 for operation as there would be other revenue sources such as ADA funding, or fees from a recreation department that would cover the gap that would exist between revenues and operating expenses. Funds would not be collected until a pool has been constructed by another entity. Appreciates the work done by the CAO, County Counsel and Jay Harris of the Public Defender's office for all their work in such a short time.

Laurel Marsters: Is concerned that if the pool is built at the high school that it would have limited access and not meet the needs of the community. Feels the service area being considered is too small, thinks Westwood and Chester as well as Doyle should be included. She has a vision that includes an aquatic pool facility. Not sure if what is being proposed is ready; feels there should be a plan that addresses each step.

Supervisor Hanson: Tends to agree with Laurel's comments but explains the political leverage for keeping the boundaries to the high school area. Feels there would be a better chance of getting something done with the smaller area.

Supervisor Chapman: Appreciates a vision but questions whether the County wants to wait until there is the critical mass to support that vision; it takes a tremendous amount of money to maintain a pool. Agrees that the wording should not be restricted to just the high school but might be reworded for a wider scope. Thinks the community would like the Board to do what can it can do for now. People might be interested if the scope is kept small.

Supervisor Pyle: Agrees with the strategy to get the votes; the further away from Susanville, the less people will vote in favor of the pool. Supervisor Keefer agrees with the discussion.

Lassen Community College President Dr. Douglas Houston: States that while Lassen Community College is in a state of recovery with limited resources for a number of years, they do want to be a partner with the County and other entities to bring the pool to the community. States the future of the College depends on partnering with community entities.

Poet Laureate Violet Stout: States concern for older people that have limited income. States that before she gets taxed on her property, she wants to know how many years will it take. Supervisor Pyle states that is not known.

Joellen Wood: Concerned on limiting the area to the high school on the fourth "whereas" in the resolution. Has concerns on educating the community but she would be more than happy to try to do that. Thinks proceeding at this time might be putting the cart before the horse. Asks the Board not put a limit on potential partners.

Janesville resident Wayne Riggs: Speaks in support of the pool. Has three grown daughters who participated in competitive swimming programs and thinks it is an important part of family structure to have children involved in community activities. The high school and college are willing to work

Reenergy proposal. (Chairman Hanson is absent briefly at 11:10 a.m.) Lassen County is one of few doing both the Agriculture Commissioner and Air Pollution Control Officer jobs. Feels the Governing Board needs an overhaul; may have to restructure with bigger budget and staff. States Supervisor Dahle has the most experience in this area and thinks he would be critical to the success of this board.

Supervisor Keefer: Reports that Supervisor Dahle stated he is not comfortable accepting this position because of the other work he is involved in. Supervisor Keefer feels this is not the time to "jump ship" but should be focused to resolve this issue.

Supervisor Hanson: States he is not willing to support the appointment of Supervisor Dahle against his wishes. Feels his position is to protect Lassen County from the State on air pollution issues.

Further discussion is held. Supervisor Chapman requests the Board accept his resignation from the Lassen County Air Pollution Control District Governing Board. Chairman Hanson requests the matter be brought back to the Board.

CONSENT CALENDAR

ACTION: Take the noted action on the following Consent Calendar items:

MOVED BY: Chapman	SECONDED BY: Keefer	UNANIMOUS: No
AYES: Hanson, Pyle, Chapman, Keefer	ABSTENTIONS: None	
NOES: None	ABSENTEES: Dahle	

COUNTY CLERK ITEM - MINUTES

Approve Minutes of March 18, 2008.

AUDITOR & TREASURER DEPARTMENTS ITEM - REPORT

Receive and file Treasurer's Fund Balance Report and Auditor's verification for the month of June, 2008.

PUBLIC WORKS DEPARTMENT ITEM - PARKS

1) Award the bid to Trailscape Inc., Costa Mesa, CA, the lowest bidder meeting the specifications, in the amount of \$128,424, for the construction of 13.5 miles of natural surface, non-motorized single track trails in Susanville Ranch Park, Susanville, CA for trail expansion. 2) Authorize the Public Works Director to sign the agreement. 3) Authorize the Public Works Director to authorize Contract Change Orders up to an amount of "not-to-exceed" \$15,000.

TREASURER/TAX COLLECTOR ITEM - REPORT

Receive and file Treasurer's Investment Report for June, 2008.

MISCELLANEOUS CORRESPONDENCE ITEMS

Receive and file the following correspondence:

- Technical Advisory Committee meeting agenda for July 9, 2008.
- Local Agency Formation Commission of Lassen County (LAFCO) meeting agenda for July 14, 2008.
- Susanville City Council Special Meeting Minutes of April 16, 2008.

ADMINISTRATIVE SERVICES – BUDGET

Assistant to the CAO Julie Morgan: Presents request to adopt the Fiscal Year 2008/2009 Proposed Budget as submitted last week to allow the County to continue operations. States Lassen County is in a better financial position than some others; is confident there is a way to make the numbers work for the next fiscal year. There are some balances that need to be refined. Looking at about a \$3 million decrease in revenues and expenditures from 2007/2008. That does take in the

Governor's 10% cut to programs. Did hear last week that Rural Crimes money may not be in the budget; this proposed budget does include that money. Will continue to work with Department Heads and the Budget Committee to finalize the numbers.

ACTION: Adopt proposed budget as interim document.

MOVED BY: Chapman

SECONDED BY: Pyle

UNANIMOUS: No

AYES: Hanson, Pyle, Chapman, Keefer

ABSTENTIONS: None

NOES: None

ABSENTEES: Dahle

PUBLIC WORKS DEPARTMENT

BUDGET – PARK PROJECTS

Public Works Director presents request for approval of the Fiscal Year 2008/2009 Budget Adoption for County Park Projects within the Capital Projects Budget - Fund 150-151 for the Park Bond Projects in the amount of \$1,041,000. Deputy Public Works Director for Facilities Peter Heimbigner presents detailed information on the ten projects and estimated time schedules. Adoption of this budget will allow the continuation of work on these park projects. Deadline for grant money states the projects have to be completed by March 31, 2011. Further discussion is held. Supervisors agree that all projects should be completed as soon as possible and that no money should be turned back to the State. Supervisor Chapman emphasizes the importance of hiring private contractors for implementation of the projects when there is not enough in-house staff.

Communities want to see progress being made on their projects.

ACTION: Approve the portion of the 2008/2009 Fiscal Year Capital Projects Budget - Fund 150-151 for the Park Bond Projects in the amount of \$1,041,000.

MOVED BY: Keefer

SECONDED BY: Chapman **UNANIMOUS:** No

AYES: Hanson, Pyle, Chapman, Keefer

ABSTENTIONS: None

NOES: None

ABSENTEES: Dahle

BUDGET - ROAD

Public Works Director Larry Millar presents request for approval of the Fiscal Year 2008/2009 Budget Adoption for Road Budget to continue work on projects. This budget includes \$1 million carryover for cash flow and reserve. Operating budget (salary and benefits, material for chip seal project, maintenance projects and equipment purchases) is status quo from last year. The Construction budget is for various construction projects utilizing Federal and State Funds (Skyline Road Extension, Johnstonville School sign safety, three bridge replacement projects). The Road Traffic Relief budget is only the payment for Cost Plan charges; there will be no additional revenues this fiscal year.

ACTION: Approve the 2008/2009 Fiscal Year Road Budget in the amount of \$15,972,664 (\$6,486,022 Road Operating, \$9,482,613 Road Construction and \$4,029 Road Traffic Relief).

MOVED BY: Keefer

SECONDED BY: Pyle

UNANIMOUS: No

AYES: Hanson, Pyle, Chapman, Keefer

ABSTENTIONS: None

NOES: None

ABSENTEES: Dahle

PUBLIC WORKS

Public Works Director Larry Millar presents agenda request to convert the Adult Detention Facility to natural gas. The City will provide equipment to convert units; it will be dual type unit allowing the facility to switch from gas to diesel heating fuel at any time. Undersheriff John Mineau reports they spent a lot of time researching options. The budget to supply heat and hot water to jail last year was \$140,000; this year's request is \$200,000. The facility can use 300 gallons per day of diesel fuel. They will be included in the City's "Variable Natural Gas Rate" for best price. Feels this is the best option available at this time.

ACTION: Approve the conversion of the Adult Detention Facility to natural gas and authorize the Chairman to sign the agreement letter with the City of Susanville.

MOVED BY: Chapman

SECONDED BY: Pyle

UNANIMOUS: No

AYES: Hanson, Pyle, Chapman, Keefer

ABSTENTIONS: None

NOES: None

ABSENTEES: Dahle

UNAGENDIZED BOARD REPORTS:

Supervisor Chapman: 1) Reports that the Susanville City Council has an item on their July 16, 2008 agenda regarding the Skyline property that the County owns which is about 1/3 acre adjacent to the casino and hotel. Feels it is imperative that before any deeds are executed, the Board of Supervisors need to determine what is excess and what will be done regarding trails.

Supervisor Hanson: 1) Attended Transportation and LAFCo meetings on July 14th. 2) NorCal Neva Resource Conservation and Development Council will meet at the Sage Hen Restaurant, Susanville, 10:00 a.m. – 3:00 p.m. on July 17 and he extends an invitation to the Board to attend.

ADJOURNMENT

There being no further business, the meeting is adjourned at 12:32 a.m.

Chairman of the Board of Supervisors

ATTEST:

Susan Osgood, Deputy Clerk of the Board