



County of Lassen

Office of County Clerk/Recorder

Julie M. Bustamante, County Clerk/Recorder

email: lcclerk@co.lassen.ca.us
Website: www.lassencounty.org

220 South Lassen Street, Suite 5
Susanville, CA 96130

530-251-8234 Phone
530-257-3480 Fax

EDRS Communication Sheet

Electronic Death Registration System

EDRS FILING HOURS:

Monday – Friday 8:30 a.m. to 4:00 p.m.
(Excluding Holidays)

LASSEN COUNTY TRANSMITTAL REQUEST FORMS

When requesting an EDRS record to be unlocked, please submit a “Request to Revise an EDRS Record”. Form available at www.lassencounty.org, Recorder, Recorder Forms

AMENDMENTS and CORRECTIONS

Once a death certificate has been registered by the local registrar, an affidavit to amend the record will be required.

MEDICAL INFORMATION

Funeral homes are encouraged to submit the medical information to the local registrar prior to requesting remote attestation.

DISPOSITION PERMITS

Once a Disposition Permit is issued, the funeral home will print all four copies and deliver Copy 4 to our office by fax, mail or in person.

CERTIFIED COPIES

Submit application along with applicable fee(s) for each copy to the Lassen County Recorder at the above address. Application available at www.lassencounty.org, Recorder, Recorder Forms

FEES

Certified Copy of Death Certificate \$12
Disposition Permit \$11

TIME INTERVAL ABBREVIATIONS

| | | |
|----------------|--------------|-------------------|
| Seconds = SECS | Days = DAYS | Years = YRS |
| Minutes = MINS | Weeks = WKS | Immediate = IMMED |
| Hours = HRS | Months = MOS | |