

Calendar Jurisdictions Consolidating Elections with the November 2, 2010 General Election

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All references are to the California Elections Code unless otherwise noted. Calendar Key – "E" stands for Election. The minus sign and the number after "E" indicate the number of days until the election. The plus sign and the number after "E" indicates the number of days after the election. If there is an asterisk (*) by the date, the deadline falls on a weekend or holiday and, in most cases, has been moved to the next business day. EARLY suggested deadlines are provided in the calendar below for jurisdictions that can meet them. These EARLY deadlines are necessary in order for the Elections Department to meet printing and mailing schedules. FINAL deadlines are noted as such. Thank you for your cooperation.

June 7 – Aug. 6 (E-148 to E-88)

Statement of Economic Interests

Between these dates, specified non incumbent candidates in an election shall file Statements of Economic Interests (Form 700) disclosing their investments, interests in real property, and any income received during the preceding 12 months. Such statement shall not be required if the candidate has filed such a statement within the past 60 days for the same jurisdiction. Gov. Code §87200, 87201, 87500

June 28 – July 12 (E-127 to E-113)

Cities Publish Election Notice

Between these dates, any city that is consolidating an election with the November general will publish a Notice of Election one time in a newspaper of general circulation stating: The date and polling hours of the election Any offices to be filled and any measure to be voted on, including a synopsis of each measure. §12101, 12111

June 30 (E-125)

Special Districts & Cities Deliver Notice of Election to County Clerk

Last day for district secretaries and City Clerks to deliver Notice of Election listing the elective offices to be filled and any measure (if known at the time) to be voted on and to deliver a map of the District or City to the Elections Department. Cities and special districts should include in the notice how a tie vote will be resolved. §10509, 10522, 10524, 15651, 10551

July 2 (E-123)**Schools to Deliver Specifications of the Election Order – Candidates**

Last day for a school board conducting a governing board election to deliver a resolution known as “Specifications of the Election Order” and file it with the county Superintendent of Schools and county elections official, stating the date and purpose of the election. Ed. Code §5322 A clause to determine a tie vote is included in the “Specifications of the Elections Order”. Ed. Code §5016

July 5* - Aug. 4 (E-120 to E-90)**Notice of Election**

Between these dates the County Clerk, as a matter of policy, will publish a Notice of Election containing the date of the election, the offices to be filled, where nomination papers are available, and the deadline for filing Declarations of Candidacy. Notice of central counting place may be combined with this notice. §12109

July 12– Aug. 6 (E-113 to E-88)**Candidate Nomination Period**

Candidates obtain and file their Declaration of Candidacy for school and special district boards, and, if applicable, file Candidate’s Statement of Qualifications. Forms are obtained from and filed with the county Elections Department. (§10510, 13307, 13311)

When nomination and/or candidacy papers are issued, the elections official shall provide candidates with:

- The rules governing conflict of interest and campaign statements (candidates for city offices must file with Declaration of Candidacy);
- Rules governing candidate statement charges and filings; and
- A blank form of the “Code of Fair Campaign Practices” and copies of Election Code section 20440-20444.

July 16 to Aug. 15 (Date fixed by law)**Declaration of Candidacy – Supreme and Appellate Court Justices**

Between these dates, each Justice of the Supreme and Appellate Court who must stand for confirmation at the general election may file a Declaration of Candidacy with the Secretary of State. The nonrefundable filing fee must be paid at the time the Declaration of Candidacy is filed. Cal. Const. Art. VI, §16; Elec. Code §8103, 8105

July 27 (E-98)**Change of Candidate’s Ballot Designation**

Last day for candidates to request in writing to both the Secretary of State and Elections Department that a different ballot designation be used for the November election than the designation used at the March primary election. §13107

Aug. 2* (E-94)**Semiannual Campaign Statement**

Last day to file semiannual campaign statements, if required, by all candidates and committees. Gov. Code §84200, 84218

Aug. 2* (E-94)

Supplemental Independent Expenditure Reports

Candidates or committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure. Gov. Code §84203.5

Aug. 6 (E-88)

Last Day to Submit Resolutions of Consolidation

Final deadline for the governing body of a district, city, school or other political subdivision which requests consolidation of a local election for candidates and/or measures to file the request with the county Elections Department. Whenever resolutions calling for a measure to be placed on the ballot are filed, immediately after that filing date will be a 10-day public inspection period. Documents will be on public display at the Courthouse in the elections department at 220 South Lassen St. Suite 5, Susanville. During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted. §9190, 9380, 10401, 10402, 10403

Aug. 6 (E-88)

Deadline for Filing Tax Rate Statement for Bond Measures

Last day to file Tax Rate Statement for any bond measure appearing on the November ballot. §9401

Aug. 6 (E-88)

Notification of Mail Ballot Precinct

Last day for the county elections official to determine that there are 250 or fewer persons registered to vote in any precinct. The county elections official may then mail to each voter a vote-by-mail ballot along with a statement that there will be no polling place for the general election. §3005

Aug. 7 – Aug. 11 (E-87 to E-83)

Extension of Nomination Period

Extension period for anyone other than the incumbent to file a Declaration of Candidacy and Nomination Petition if the incumbent did not file by August 6th. This provision does not apply if there is no incumbent eligible to be elected. §8022, 8024, 8204

Aug. 12 (Date fixed by law)

Signatures in Lieu of Filing Fees – Supreme and Appellate Courts

Last day for the county elections official to determine sufficiency of the in-lieu signatures submitted by Supreme and Appellate Court justices. If the county elections official determines that the petition is deficient, the county elections official shall notify the candidate of such deficiency within 10 days of their having been left for examination. Such candidates may, before the close of nomination on August 15, either submit a supplemental petition or pay a prorated fee to cover the deficiency. §8106(b)(3)

Aug. 10 (E-84)

Deadline to File Arguments for Measures Arguments for or against any measure called for the November 2010 election are due by 5 p.m. Arguments are public after the 5 p.m. deadline. (Department Policy) §9163, 9316

Aug. 11 – Aug. 21 (E-83 to E-73)**10-day Public Inspection for Arguments**

10-day public inspection of arguments filed by August 6. During the 10-calendar-day public examination period provided by this section, any voter of the jurisdiction in which the election is being held, or the county elections official, himself or herself, may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted. The writ of mandate or injunction request shall be filed no later than the end of the 10-calendar-day public examination period. §9190

Aug. 11 (E-83)**Insufficient Number of Nominees**

SPECIAL DISTRICTS: If by 5 p.m. on this day, only one person has been nominated or an insufficient number of persons has been nominated to fill an office or offices, and a petition signed by 10% or 50 voters (whichever is the smaller number) has not been submitted, the elections official shall certify this fact to the Board of Supervisors. A person who has filed a Declaration of Candidacy shall be appointed by the Board of Supervisors at a regular or special meeting held prior to the first Monday before the first Friday in December. If no one filed, another qualified person shall be appointed by the Board of Supervisors on or before November 2 and shall take office and serve as if elected §10515

SCHOOLS/COUNTY BOARDS OF EDUCATION: If by 5 p.m. on this day, only one person has been nominated or there are no nominees for the office(s) to be filled or in the case of members elected at large or by trustee areas, there are fewer than the number to be elected, and no petition is signed by 10% or 50 voters (whichever is the smaller number), an appointment will be made. The qualified person nominated shall be seated at the organizational meeting of the board, or, if an insufficient number is nominated, the governing board shall appoint as necessary at a meeting prior to Election Day. Persons so appointed shall be seated at the organizational meeting as if they had been elected. In the event no one is nominated, the governing board shall publish a notice one time in a newspaper of general circulation in the district stating the board intends to make an appointment and informing the public how to apply for the office. Ed. Code §5326, 5328, 5328.5

CITIES: If by 5 p.m. on this day (or the 88th day if there is no extension) there are no nominees or only one nominee for an elective city office, the city council may decide to fill the office by appointment or proceed with the election. Prior to the council's action, the City Clerk must publish a one-time notice of the facts and options under Elec. Code §10229.

The council may not make an appointment until five days after this publication. If no appointment is made by the 75th day, the election is held. If any citywide office or measure is on the ballot, the election is held regardless of insufficient nominees. §10229

Aug. 12, 11 a.m. (E-82)

Randomized Alphabet Drawing

Secretary of State shall conduct the randomized alphabet drawing to determine the order in which the candidates will appear on the general election ballot. On this same day, the County Clerk shall conduct a randomized alphabet drawing for the offices of State Senate and Assembly. §13112(C)(i)

Aug. 15 (Date fixed by law)

Declaration of Candidacy – Supreme and Appellate Court Justices

Last day for each Justice of the Supreme and Appellate Court who must stand for confirmation at the general election to file with the Secretary of State a declaration of candidacy and pay the nonrefundable filing fee. Cal. Const. Art. VI, §16; Elec. Code §8103

Aug. 17 (E-77)

Deadline for Filing Rebuttals and Analyses to Measures

On this date Rebuttal Arguments will be due by 5 p.m. §9167, 9317

County Counsel to submit analysis (§9160, 9313) for county and school/special district measures; City attorney to submit analysis of city measures. §9280

County Auditor, if previously directed by the Board of Supervisors, to submit fiscal analysis of measures. §9160

Rebuttals and analyses are public after the 5 p.m. deadline. (Department Policy)

Aug. 18 – Aug. 30* (E-76 to E-65)

10-day Public Inspection for Rebuttals & Analyses

10-day public inspection of arguments, analyses, rebuttals for measures filed August 6. Documents will be on public display at the Courthouse in the elections department at 220 South Lassen St. Suite 5, Susanville. During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted. §9190, 9380

Sept. 3 (E-60)

Special Absent Voters' Ballot Applications

The first day county election officials may process applications for special absent voters' ballots. The application must include the statement that the voter cannot vote an absentee ballot during the normal absentee voting period of October 4 to October 26, 2010 because of military or other contingencies that preclude normal mail delivery. §300(b), 3103

Sept. 3 – 13 (E-60 to E-50)
60 Day Report of Registration

County Report

During this period, county elections officials shall send to the Secretary of State a summary statement of the number of persons registered by party in their counties and in each political subdivision thereof as of Sept. 3, 2010. §2187

Sept. 6 – Oct. 19 (E-57 to E-14)
Statement of Write-in Candidacy and Nomination Papers

During this period write-in candidates must file their Statement of Write-in Candidacy and Nomination Papers with the county elections official. §8601

Sept. 18 (E-45)
State Ballot Pamphlets Available

By this date, the Secretary of State shall furnish copies of the State Ballot Pamphlet to cities, counties, members of the Legislature, proponents of statewide ballot measures, public libraries, and educational institutions. §9096

Sept. 23 – Oct. 12 (E-40 to E-21)
Counties Mail Sample Ballots / State Ballot Pamphlet Mailing

Between these dates the county elections official shall mail a Sample Ballot and polling place notice to each registered voter. Between these dates the Secretary of State shall mail state ballot pamphlets to all households in which voters were registered by Friday, Sept. 3 (E-60). The county will do a supplemental mailing of state pamphlets to voters who register after Sept. 3. §9094,13303, 13304

Oct. 4 (E-29)
Establish Precinct Boards and Polling Places

Last day for the county Elections Department to appoint board members and polling places and provide a copy to each county central committee and make a copy available to the public. §12286, 12318

Oct. 4 (E-29)
Last Day to Register to Vote to Ensure Receipt of Sample Ballot

Voter registration cards received by this date (postmark NOT ACCEPTABLE) will be added to the rolls and the voters will receive a Sample Ballot booklet prepared by the county elections official. The voters who submit cards after this date will NOT receive a Sample Ballot booklet, only a notice advising the late registrant that he/she will not receive a Sample Ballot and Voter's Information Pamphlet. §9094, 13303

Oct. 4 - Oct. 26 (E-29 to E-7)
Vote-by-Mail Ballot Application Period

Between these dates voters may apply for a vote-by-mail ballot from the Elections Department. Under certain conditions voters may obtain a Vote-by-Mail ballot after Oct. 26. §3001, 3003

Oct. 5 (E-28)**First Pre-Election Statement**

Last day to file campaign statements for candidates and committees covering the period ending Sept. 30, 2010. (E-33). Gov. Code §84200.5, 84200.7b

Oct. 5 (E-28)**Supplemental Independent Expenditure Reports**

Candidates or committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure. Gov. Code §84203.5, 82031

Oct. 17 – Nov. 1 (E-16 to E-1)**Late Contribution/Independent Expenditure Report**

During this time late contribution/independent expenditure reports must be filed by FAX, guaranteed overnight mail or personal delivery. Gov. Code §84203, 84204

Oct. 17 – Nov. 1 (E-16 to E-1)**24-Hour Statement of Organization Filing Requirement – Recipient Committees & Slate Mailer Organizations**

During the 16 days immediately preceding an election, any person or entity that qualifies as a recipient committee or slate mailer organization must file a Form 410 within 24 hours by FAX, guaranteed overnight mail, or personal delivery. Gov. Code §84101, 84108

Oct. 18 (E-15)**15-day Voter Registration**

The county elections official shall accept an affidavit of registration executed as part of a voter registration card in the forthcoming election if the affidavit is executed on or before the 15th day prior to the election, and if any of the following apply:

- 1) The affidavit is postmarked on or before the 15th day prior to the election and received by mail by the county elections official.
- 2) The affidavit is submitted to the Department of Motor Vehicles or accepted by any other public agency designated as a voter registration agency pursuant to the National Voter Registration Act of 1993 (42 U.S.C. Sec. 1973gg) prior to the election.
- 3) The affidavit is delivered to the county elections official by means other than those described in paragraphs (2) and (3) on or before the 15th day prior to the election. §2107

Oct. 19 – Oct. 26 (E-14 to E-7)**New Citizens Registration Period**

Registration for new citizens shall begin the 14th day prior to an election and end on the seventh day prior to election day. A new citizen registering to vote after the close of registration shall provide the county elections official with proof of citizenship prior to voting, and shall declare that he or she has established residency in California. New citizens vote a regular ballot. §331, 3500, 3501

Oct. 21 (E-12)**Second Pre-Election Statement**

The last day to file campaign statements for candidates and committees covering the period from 10-1-10 to 10-16-10. Gov. Code §84200.5, 84200.7

Oct. 21 (E-12)**Supplemental Independent Expenditure Reports**

Candidates or committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure. Gov. Code §84203.5, 82031

Oct. 25* (E-10)**Notice of Central Counting Place**

Last day for county elections official to publish the notice that the general election ballots will be counted at a specified public place. The notice shall be published one time in a newspaper of general circulation in the county. §12109

No later than Oct. 26 (E-7)**Publish Polling Places and Precinct Board Members**

Not less than one week before the election, the elections official shall publish the list of polling places and precinct board members. §12105-12108, Gov. Code §6061

Oct. 26 (E-7)**Quarterly Statements by Ballot Measure Committees**

All committees primarily formed to support or oppose the qualification, passage or defeat of a ballot measure must file quarterly campaign statements for the period July 1 through Sept. 30 during any semiannual period in which the measure is not being voted upon. Following the election, such committees are only required to file semiannual statements unless they make contributions or expenditures to qualify, support or oppose other measures, in which case they would have an ongoing duty to file quarterly statements. Gov. Code §84202.3

Nov. 2 (E)**General Election Day**

Polls open at 7 a.m. and close at 8 p.m. §1000, 14212

Nov. 4 – Nov. 30 (E+2 to E+28)**Official Canvass**

The official canvass of precinct returns is to be completed during this time. §15301, 15372

Nov. 25 – 26 E+23 to E+24)

County Holiday – Office Closed

Nov. 30 (E+28)

Statement of Vote to Board of Supervisors – Certificates of Election Prepared

The elections official shall prepare a certified statement of the results of the election and submit it to the Board of Supervisors. The Board of Supervisors shall declare the winners for each office and the results of each measure under its jurisdiction. The county elections official shall make and deliver to each person elected a certificate of election. §15372, 15400-15401

Dec. 3 (E+31)

Candidates Elected to Special Districts and School Districts Assume Office

SPECIAL DISTRICTS: officers declared elected or appointed (i.e. as provided in §10515) take office this date at noon after having taken the oath or posted any bond required by the principal act. §10554

SCHOOL AND COMMUNITY COLLEGE DISTRICTS: Officers elected to school office take office this date pursuant to Ed. Code §5017, though no reference is made to “noon” as is the case in Elec. Code §10554.

Jan. 3, 2011 (E+62)

Candidates Elected to County Offices, Supervisors, Judges & Statewide Offices Assume Office

Terms begin at noon on the first Monday after January 1 succeeding their election for county offices and supervisors. Superior Court Judges and Statewide Constitutional Offices also begin on this date; although, there is no mention of the noon hour. Gov. Code §24200; CA Const. Art. VI, §16 & Art. V

Jan. 31, 2011

Semiannual Campaign Statement

Last day to file semiannual campaign statements, if required, by all candidates and committees. Gov. Code §84200, 84218

Jan. 31, 2011

Supplemental Independent Expenditure Reports

Candidates or committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure. Gov. Code §84203.5, 82031